



**Federal Law Enforcement Training Accreditation Board  
Board Meeting Report  
November 5-7, 2019  
Glynco, GA**

115-501 (CFO/OAC)

**I. Welcoming Remarks and General Announcements**

FLETA Board Chair James Ward called the meeting to order at 8:30 a.m. He welcomed all attendees and expressed his appreciation for the assistance of all the Board members during the meeting. He then asked the audience to stand for the posting of the colors by members of the CBP Field Operations Academy Honor Guard, followed by the Pledge of Allegiance led by FLETA Board Member Robert Lachance. Mr. Ward thanked the members of the CBP Field Operations Academy Honor Guard for posting the colors and Mr. Lachance for leading the Pledge of Allegiance.

Mr. Ward noted it is always nice to be able to bring a group of diverse people together to recognize the hard work that the agencies put in to get to this point. He commended the accreditation managers, team leaders, and assessors that look at and put together the accreditation packages presented to the Board. Mr. Ward also thanked the Office of Accreditation staff for their outstanding work in putting together these Board meetings.

Roll was taken by the Executive Director Mr. Joseph Collins. Mr. Collins reported a quorum was present (attendance sheet attached).

Mr. Ward recognized the following new Board members:

<b>Christopher Altemus Jr.</b>	Director IRS National Criminal Investigator Training Academy
<b>Steven Gerido</b>	Assistant Director Bureau of Alcohol, Tobacco, Firearms, and Explosives
<b>Charles Lombard Jr.</b>	Deputy Assistant Administrator for Protective Services National Aeronautics and Space Administration
<b>Daniel Marion</b>	Deputy Director USAF Office of Special Investigations Academy
<b>William Matthews</b>	Acting Special Agent in Charge Drug Enforcement Administration Training Academy

**Jennifer McDaniel** Postal Inspector In-Charge  
U.S. Postal Inspection Service

**Stephen Perazzo** Assistant Director  
U.S. Secret Service

**Ariana Roddini** Assistant Director  
FLETC

**Gary Smith** Special Agent In-Charge  
Treasury Inspector General for Tax Administration

**Brian Sulc** Executive Director  
DHS Office of Intelligence & Analysis

Mr. Ward recognized the following individuals in the audience:

**Brian Moses** Academy Manager, TSA

**Bruce Wehmeier** Deputy Academy Manager, TSA

**Trevor Nelson** Assistant IG for Investigations, TIGTA

**Bernard Williams** Special Agent In-charge, TIGTA

**Nancy Bobbit** Senate Staff

Mr. Ward announced that since the last meeting the following members have departed the Board:

David Bosch, USPIS  
Col. Amy Bumgarner, AFOSI  
Gregory Cherundolo, DEA  
Kenneth Croke, ATF  
James Gregorius, FLETC  
James Jackson, TIGTA  
Brian Kelly, DHS Intell  
Cynthia Wofford, USSS

In addition, this will be the final Board meeting for David Corwin, DCSA. Mr. Corwin received a FLETA coin for his time serving on the Board.

## **II. Approval of Minutes from Previous Board Meeting**

Mr. Ward asked for a motion to approve the report from the November 8, 2018 FLETA Board meeting at the FLETC in Glynco, GA. Mr. Cole made the motion and Mr. Ron Ward seconded the motion. The motion carried unanimously.

## **III. Committee Reports**

Mr. Ward announced the Executive Committee met twice this year, August 14, 2019 and September 19, 2019, in the Office of Accreditation, in Glynco, GA and through teleconferencing, to discuss the National Background Investigations Bureau (NBIB) transition to the Department of Defense as well as preparations for this meeting. A copy of that report is in your Board materials at the MEETING REPORTS TAB.

In addition, Mr. Ward also announced that at this meeting, one Board committee, the Bylaws Committee, met on Tuesday afternoon to conduct business.

### **Bylaws Committee**

Mr. Ward called on Mr. Michael Robinson for the Bylaws Committee report. Mr. Robinson reported the Bylaws Committee reviewed and discussed the current composition of the Board, the allotment of seats for participating Departments, and options for restructuring the Board for future growth. The committee recommended to move one of the seats currently assigned to the “Other” category to the Department of Defense. This would reduce the seats for “Other” to two and allot four seats for the DoD.

In accordance with the Bylaws, the Board will vote on the recommendation at the next regularly scheduled meeting.

Mr. Ward asked for a motion to accept the Bylaws Committee report. CAPT Solomon made the motion and Mr. Corwin seconded the motion. The motion carried unanimously.

Mr. Ward announced that following this meeting, the OA will solicit nominees for the Team Leader and Agency Leadership Recognition Awards.

## **IV. General Reports**

Mr. Ward stated that on Tuesday, the full Board met in Executive Session to discuss the FLETA budget, review operational requirements, and discuss future business.

Also on Tuesday, the FLETA community attended training provided by the members of the FLEAC.

## **Office of Accreditation Update**

Mr. Ward called on Mr. Collins to provide the Office of Accreditation updates. Mr. Collins noted that after this meeting we will have:

**17** - Accredited Academies, and  
**87** - Accredited Programs

Mr. Collins noted a summary of annual reports received was included in the Board materials and complete copy of each report was available for review in the electronic Board materials.

Mr. Collins also noted that we expect our next meeting will be in April 2020, beginning Tuesday, April 21 and concluding on Thursday, April 23, 2020. The location is TBD.

## **FLEAC Update**

Mr. Ward called on Mr. Tom Flanagan for the FLEAC update. FLEAC Chairman Tom Flanagan gave the following report: The FLEAC met on Wednesday to conduct its regular scheduled meeting.

Mr. Flanagan reported on the following subcommittees:

Membership Subcommittee: Chair Rhonda Meehan reported we currently have 83 members in the FLEAC and provided applications to those who needed them.

By-Laws Subcommittee: Chair Mark Haucke reiterated the rules for participating in a FLEAC vote.

Training Subcommittee: Chair Kevin Miller thanked those who provided training on Tuesday and asked for topics and training ideas for the next Board meeting.

Communications Subcommittee: Chair Molly Wankel explained the FLEAC would be electing a new Chair to replace the current Chair, Kay Arthur, who is retiring at the end of the year. Ms. Wankel further explained there were two candidates vying for the position.

Reaccreditation Subcommittee: Chair Natasha Harris reiterated that when the new standards were published, there would be a transition phase for those going through reaccreditation and encouraged everyone to reach out for help if they ran into challenges.

Standards Subcommittee: Chair Tom Flanagan indicated he had been involved in the 2010, 2015 and now the 2020 standards revision and stated that “This by far was the most

transparent and comprehensive review and appreciated the OA involving and collaborating with accreditation community the way they did.”

In addition, Mr. Flanagan announced he was elected as the new FLEAC Chair, as a result, Julie Altman will assume the position of Chair of the Standards Subcommittee.

## **V. Regular Business**

Mr. Ward reported the following business:

1. FLETA Budget 2020
  - a. LET – Close out of 2019
  - b. XSE – Close out of 2019 (available until expended)
  - c. The Board discussed FLETA expenditure projections through 2024
2. Board Meetings
  - a. Board reviewed projected meeting dates for next several years  
In addition to Glynco, the OA still scouts other locations for FLETA Board Meetings

## **VI. New Business**

Mr. Ward reported the following new business:

The Board reviewed the composition of the Board and eight Board terms that are due to expire September 30, 2020. In accordance with the bylaws, the Executive Secretary will coordinate with the current members to obtain a letter for continued participation on the Board.

The Board held an election for the position of First Vice-Chair. The position was vacated when Mr. James Gregorius stepped down from that position when he departed the FLETA Board. In accordance with the FLETA Bylaws, a vote was conducted on Tuesday, November 5, 2019. The new First Vice-Chair of the FLETA Board is CAPT Solomon, USCG. He was immediately sworn in after the election and took office.

The Board received an update from the FLETA Office of Accreditation Executive Director Joe Collins on Briefings to House Committee on Homeland Security, Subcommittee on Oversight, Management and Accountability and Senate Homeland Security and Governmental Affairs Committee.

- a. FLETA Briefing to House Committee on Homeland Security, Subcommittee on Oversight, Management and Accountability – July 11, 2019, accompanied by FLETA OA Program Manager Christiana Halsey
- b. FLETA Briefing to Senate Homeland Security and Governmental Affairs Committee – August 29, 2019, accompanied by FLETA OA Program Manager Jennifer Kasper

- c. Topics of discussion included: FLETA History, Board composition, the importance and benefits of FLETA accreditation, FLETA budget, assessor numbers, active applications, which agencies were and were not accredited and the history of agency accreditation activity with FLETA

The Board received a briefing on the status of the 2020 FLETA Standards Review. The briefing was conducted by the FLETA Board Second-Vice Chair, Robert Lachance, assisted by FLETA OA Program Manager Jennifer Kasper and the rest of the OA staff. Mr. Ward noted “this has been the most comprehensive review of the standards.” He also thanked all involved in the review: members of the Board, the accreditation community, and the OA staff, and stressed the importance of the collaborative effort and support. An updated version will be provided at the April 2020 Board meeting.

## **VII. FLETA Team Leader and Assessor Recognition**

Mr. Ward stated the FLETA process would not work without the teams that volunteer their time to go out on behalf of this Board and assess the programs and academies for compliance with our Standards.

### **Team Leader of the Year Award**

Mr. Ward stated that “a critical link between the FLETA Board and the assessment teams are those individuals who volunteer to serve as team leaders. The team leader is the single person who manages the assessors and OJT assessors throughout the process, from the moment the Office of Accreditation sends out the notice to the time they present their findings to the Board during the Board Review Committee.

The team leader not only manages and oversees the process; team leaders serve as mentors, coordinate and negotiate with the agency, and represent the professionalism and excellence of the FLETA process in everything that they do.

The team leader is the unsung hero in the FLETA Process and that is why the FLETA Board created the Team Leader Recognition Award to recognize the professionalism, dedication, and service of our Team Leaders.”

**Trina Harrison (USPS) and Rhonda Meehan, (DCSA, formerly known as NBIB)** were recognized with the Team Leader Award.

### **Team Leader and Assessor Certificates**

Mr. Ward stated “as you may recall, the FLETA Board voted to adjust the team leader and assessor recognition process. For this meeting, we have four Team Leader Certificates and four Assessor Certificates to issue.”

The Team Leader Certificates were awarded to **Darrin Brown** with TSA, **Rhonda Meehan** with DCSA, **Tom Flanagan** with FLETC, and **Trina Harrison** with USPS.

The Assessor Certificates were awarded to **George Hartzell** with USAMPS, **Lisa Bak** with FBI, **Mike Pitts** with FLETC, and **Steve Jandzinski** with FLETC.

Mr. Ward recognized each Assessment team member individually for their work. He called upon Mr. Robert Lachance to introduce each team member:

**Cherri Allen** from VA has completed five FLETA assessments and was an assessor for the reaccreditation of USCG Maritime Law Enforcement Academy

**Julie Altman** from FLETC has completed 19 FLETA assessments and was an assessor for the initial accreditation for the ATF Industry Operations Investigator Basic Training Program

**Kay Arthur** from TIGTA has completed 19 FLETA assessments and was an assessor for the initial accreditation of the USAMPS Military Working Dog Handler, Phase 1

**Lisa Bak** from FBI has completed seven FLETA assessments and was the Team Leader for the reaccreditation assessment of the ICESupervisory Leadership Training Program and an assessor for the reaccreditation assessment of the DEA Basic Agent Training Program

**Darrin Brown** from TSA has completed nine FLETA assessments and was the Team Leader for the reaccreditation assessments of the ICE Instructor Development Course

**Joan Chatmon** from USPIS has completed six FLETA assessments and was an assessor for the reaccreditation assessment of the FLETC Firearms Instructor Training Program

**Jason Daniel** from BEP has completed 14 FLETA assessments and was Team Leader for the initial accreditation of the USAMPS Military Working Dog Handler, Phase 1

**Tom Flanagan** from FLETC has completed 17 FLETA assessments and was the Team Leader for the reaccreditation for the DHS Basic Intelligence and Threat Analysis Course and USCG Maritime Law Enforcement Academy

**James Fountain** from FPS has completed four FLETA assessments and was an assessor for the reaccreditation of the DEA Academy

**Steven Golden** from ICE has completed seven FLETA assessments and was the Team Leader for the reaccreditation DEA Academy

**Cathy Haney** from FLETC has completed two FLETA assessments and was an assessor for the reaccreditation of the TIGTA Special Agent Basic Training

**Adam Harper** from FLETC has completed one FLETA assessment and was an assessor for the reaccreditation of the TIGTA Special Agent Basic Training

**Trina Harrison** from USPS has completed 11 FLETA assessments and was the Team Leader for the initial accreditation of the ATF Industry Operations Investigator Basic

Training Program and an assessor for the reaccreditation of the DHS Intelligence Analysis Basic Course

**George Hartzell** from USAMPS has completed three FLETA assessments and was an assessor for the for the reaccreditation of the USCG Maritime Law Enforcement Academy and DEA Basic Agent Training Program

**Mark Haucke** from DOS has completed 10 FLETA assessments and was an assessor for the reaccreditation assessment of the FLETC Land Management Police Training Program

**Cheree Hogan** from FBI has completed four FLETA assessments and was an assessor for the reaccreditation assessment of the NCIS Special Agent Basic Training Program

**Steven Jandzinski** from FLETC has completed four FLETA assessments and was an assessor for the reaccreditation assessment of the DEA Academy and the initial accreditation of the TSA/FAMS Advanced Resolution Conversation

**Matthew Lewis** from USAMPS has completed two FLETA assessment and was an assessor for the reaccreditation assessment of the FLETC Land Management Police Training Program

**Tonya Lopez** from FLETC has completed 14 FLETA assessments and was the Team Leader for the reaccreditation assessment of the TIGTA Special Agent Basic Training and an assessor for the initial accreditation of the ATF Industry Operations Investigator Basic Training Program

**John Lowery** from IG has completed four FLETA assessments and was the Team Leader for the reaccreditation assessment of the BEP Police Basic Training Program and an assessor for the reaccreditation assessment of the FLETC Firearms Instructor Training Program, the initial accreditation assessment of the ATF Special Agent Basic Training and TSA /FAMS Advanced Resolution Conversation

**James Malcolm** from ATF has completed two FLETA assessments and was an assessor for the reaccreditation assessment of the USAMPS Military Police One Station Unit Training

**Kathy McLellan** from FLETC has completed one FLETA assessments and was an assessor for the reaccreditation assessment of the NCIS Special Agent Basic Training Program

**Rhonda Meehan** from DCSA has completed 12 FLETA assessments and was the Team Leader for the initial accreditation of the TSA/FAMS Advanced Resolution Conversation, the ATF Special Agent Basic Training and was an assessor for the reaccreditation assessment of the ICE Instructor Development Course, and the BEP Police Basic Training Program

**Kevin Miller** from ICE has completed nine FLETA assessments and was the Team Leader for the reaccreditation assessment of the DEA Instructor Development Course



**Sean Murray** from USCG has completed three FLETA assessments and was an assessor for the reaccreditation of the DHS Intelligence Analysis Basic Course

**Jaxon Parker** from ICE has completed 10 FLETA assessments and was the Team Leader for the reaccreditation of the Defense Counterintelligence and Security Agency (formerly known as National Background Investigations Bureau (NBIB)) National Training Center and the DEA Basic Agent Training Program

**Mike Pitts** from FLETC has completed four FLETA assessments and was an assessor for the reaccreditation of the DEA Instructor Development Course

**Todd Rignel** from ICE has completed four FLETA assessments and was the Team Leader for the reaccreditation assessment of the FLETC Land Management Police Training Program and was an assessor for the Defense Counterintelligence and Security Agency (formerly known as National Background Investigations Bureau (NBIB)) National Training Center, ATF Special Agent Basic Training and the BEP Police Basic Training Program

**Patrick Ruettiger** from VA has completed nine FLETA assessments and was the Team Leader for the reaccreditation assessment of FLETC Firearms Instructor Training Program and the USAMPS Military Police One Station Unit Training

**Tim Standish** from VA has completed six FLETA assessments and was an assessor for the initial accreditation of the USAMPS Military Working Dog Handler, Phase 1

**Willie Taboas** from the USDA has completed six FLETA assessments and was an assessor for the reaccreditation assessment of the USAMPS Military Police One Station Unit Training

**Joe Thomas** from FLETC has completed two FLETA assessments and was an assessor for the reaccreditation assessment of the Defense Counterintelligence and Security Agency (formerly known as National Background Investigations Bureau (NBIB)) National Training Center

**Esther Mulligan-Vansickle** from FLETC has completed one FLETA assessment

**Barrette Walker** from FLETC has completed six FLETA assessments and was an assessor for the reaccreditation of the ICE Supervisory Leadership Training Program

**Terry Walsh** from CBP has completed 12 FLETA assessments and was the Team Leader for the reaccreditation assessment of the NCIS Special Agent Basic Training Program

**Lakeesha Matthews-Williams** from NASA has completed five FLETA assessment and was an assessor for the reaccreditation assessment of the ICE Instructor Development Course

## **VIII. Awarding of Accreditation**

Mr. Ward called upon First Vice-chair CAPT Solomon to introduce the presenters and agencies receiving accreditation.

CAPT Solomon recognized Board Review Committee A led by Michael Robinson. Board Members included: Reginald Cole, Stephanie Creasy, Daniel Marion, Stephen Perazzo, Gary Smith, Brian Sulc, David Corwin, and Charles Lombard, Jr.

This committee reviewed three programs for initial accreditation, and three programs for reaccreditation. They were assisted by FLETA OA Program Manager Christiana Halsey.

### **Transportation Security Administration Training Center (TSATC), Federal Air Marshal Service (FAMS), Advanced Resolution Conversation**

CAPT Solomon called upon Reginald Cole to recognize the Transportation Security Administration Training Center (TSATC), Federal Air Marshal Service (FAMS), Advanced Resolution Conversation for initial accreditation. The dates of the assessment were March 19 - 21, 2019 in Atlantic City, NJ, and the Team Leader was Rhonda Meehan, NBIB. The accreditation manager is Darrin Brown.

The purpose of the ARC is to provide participants with a standardized communications model for conducting informal interviews when employing TSA policies and procedures currently used in the workplace. This training focuses on the ARC five-step interview model specifically developed for the TSA workforce as an enhanced skillset to aid and assist in making a final determination when administering alarm resolution procedures. The ARC is four instructional days and consists of 32 hours of instruction. The average number of students per iteration of the program is 24.

### **Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF), Special Agent Basic Training**

CAPT Solomon called upon David Corwin to recognize the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF), Special Agent Basic Training for initial accreditation. The dates of the assessment were February 5 – 7, 2019 in Glynco, GA, and the Team Leader was Rhonda Meehan, NBIB. The accreditation manager is Wade Brashier.

The purpose of the SABBT is to provide ATF special agents trainees with training and instruction to develop in them the knowledge, skills, and abilities they will need to enforce ATF's mission – reducing violent crime. The program teaches trainees how to investigate criminal violations of the Gun Control Act and National Firearms Act, and crimes specific to ATF's jurisdiction including firearms trafficking, and federal arson and explosives violations. The SABBT is 69 instructional days and consists of 603.5 hours of instruction. The average number of students per iteration of the program is 24.

### **Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF), Industry Operations Investigator Basic Training**

CAPT Solomon called upon Michael Robinson to recognize the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF), Industry Operations Investigator Basic Training (IOIBT) for initial accreditation. The dates of the assessment were April 9 - 11, 2019 in Glynco, GA, and the Team Leader was Trina Harrison, USPIS. The accreditation manager is Wade Brashier.

The purpose of the IOIBT is to conduct on boarding and basic training for ATF Industry Operations Investigators (IOIs). The ATF IOSs are the regulatory enforcement arm of ATF. IOIs regulate the commercial manufacture, import, distribution, and receipt of firearms and explosives in the United States. This includes ensuring the suitability of persons entering into, as well as persons currently operating in the firearms and explosives industries. The IOIs also provide support for ATF Special Agent criminal enforcement operations through intelligence and evidentiary gathering during industry compliance inspections and criminal search warrants. The IOIBT is 50 instructional days and consists of 400 training hours of instruction. The average number of students per iteration of the program is 24.

### **Federal Law Enforcement Training Centers (FLETC), Firearms Instructor Training Program**

CAPT Solomon called upon Stephanie Creasy to recognize the Federal Law Enforcement Training Centers (FLETC), Firearms Instructor Training Program (FITP) for its third reaccreditation. The dates of the assessment were December 11 - 13, 2018 in Glynco, GA, and the Team Leader was Pat Ruettiger, VA. The accreditation manager is Malcolm Adams.

The purpose of the FITP is to provide newly assigned firearms instructors with a familiarization of a variety of firearms, to include care and maintenance, and the skills necessary to function as a law enforcement firearms instructor. The program also introduces the new instructors to teaching techniques as well as identifying and resolving shooting problems/errors. The FITP is 10 instructional days and consists of 79.5 hours of instruction. The average of number of students per iteration of the program is 24.

### **Federal Law Enforcement Training Centers (FLETC), Land Management Police Training Program**

CAPT Solomon called upon Daniel Marion to recognize the Federal Law Enforcement Training Centers (FLETC), Land Management Police Training Program (LMPTP) for its third reaccreditation. The dates of the assessment were August 27 - 29, 2019 in Glynco, GA, and the Team Leader was Todd Rignel, ICE. The accreditation manager is Malcolm Adams.

The LMPTP is designed to meet the entry level training needs of law enforcement officers responsible for protecting natural resources and public lands. The LMPTP provides, on an interagency basis, a program of instruction that fulfills all the basic land management officers training requirements necessary for responsible and competent job

performance. Rather than being agency-specific, the program addresses common knowledge, skills, and abilities that are expected of all land management officers. The LMPTP is 83 instructional days and consists of 693:50 hours of instruction. The average number of students per iteration of the program is 24.

### **Bureau of Engraving and Printing (BEP), Police Basic Training Program (PBTP)**

CAPT Solomon called upon Gary Smith to recognize the Bureau of Engraving and Printing (BEP), Police Basic Training Program (PBTP) for its first reaccreditation. The dates of the assessment were July 16 - 18, 2019 in Washington, DC, and the Team Leader was Julie Altman, FLETC. The accreditation manager is Tameelah Garrett.

The purpose of the PBTP is to establish an effective, efficient, and standardized training program for police recruits by utilizing a traditional classroom setting along with a firearms range and mat room. The PBTP is 20 instructional days and consists of 160 hours of instruction. The average number of students per iteration of the program is six.

CAPT Solomon recognized Board Review Committee B led by Nicholas Trotta. Board members included: Jennifer McDaniel, Steven Gerido, CAPT Joseph Solomon, Debra Kirby, Reed Stephenson, and Darrick Kennedy.

This committee reviewed four programs for reaccreditation, and two academies for reaccreditation. They were assisted by FLETA OA Program Manager J.J. Hensley.

### **Drug Enforcement Administration (DEA), Office of Training Academy**

CAPT Solomon called upon Reed Stephenson to recognize the Drug Enforcement Administration (DEA), Office of Training Academy for its second reaccreditation. The dates of the assessment were July 30 – August 1, 2019 in Quantico, VA, and the Team Leader was Steve Golden, ICE. The accreditation manager is Natasha Harris.

The Office of Training's mission is to develop, deliver, and advocate preeminent law enforcement and non-law enforcement training to DEA personnel and appropriate federal, state, local, and foreign law enforcement counterparts. The goal of the Office of Training is to improve student's individual and organizational performance and assist them in achieving either DEA's mission and performance goals or those of their assigned organization. The Office of Training manages and coordinates all entry-level, advanced, special skills, and leadership training programs for DEA Special Agents, Diversion Investigators, Intelligence Research Specialists, and Forensic Chemists.

### **Drug Enforcement Administration, Instructor Development Course**

CAPT Solomon called upon Nicholas Trotta to recognize the Drug Enforcement Administration, Instructor Development Course (IDC) for its first reaccreditation. The dates of the assessment were August 13 - 15, 2019 in Quantico, VA, and the Team Leader was Kevin Miller, ICE. The accreditation manager is Natasha Harris.

The IDC is designed to help employees who as part of their duties are tasked with developing and conducting training. The goal of the IDC is to help the employee acquire the basic skill for developing lesson plans as well as the fundamental skills and techniques for delivering effective training. The course is eight instructional days. The average number of students per iteration of the program is 24.

### **Drug Enforcement Administration, Basic Agent Training Program**

CAPT Solomon called upon Darrick Kennedy to recognize the Drug Enforcement Administration, Basic Agent Training Program for its first reaccreditation. The dates of the assessment were June 25 - 27, 2019 in Quantico, VA, and the Team Leader was Jaxon Parker, ICE. The accreditation manager is Natasha Harris.

The purpose of the BATP is to prepare a Basic Agent Trainee to be an entry level Special Agent upon graduation. To graduate, students must receive a passing score in nine performance-based disciplines, demonstrate that he/she possess the necessary eight critical job-related traits and characteristics to be a Special Agent, and conduct their selves in a safe manner at all times throughout the training program. The BATP is a 16-week program. The average number of students per iteration of the program is 50.

### **U.S. Immigration and Customs Enforcement (ICE), Instructor Development Course (IDC)**

CAPT Solomon called upon Debra Kirby to recognize the U.S. Immigration and Customs Enforcement (ICE), Instructor Development Course (IDC) for its second reaccreditation. The dates of the assessment were April 23 - 25, 2019 in Dallas, TX, and the Team Leader was Darrin Brown, TSA. The accreditation manager is James Malcolm.

The IDC is intended for ICE employees, usually subject matter experts (SMEs) with little or no formal training experience, who have been assigned to instructor roles. A secondary target population for this course is ICE employees, who serve in an outreach role providing presentations or conducting public speaking. Preference is giving to those assigned to teach basic training courses or courses accredited through the Federal Law Enforcement Training Accreditation (FLETA) body. The goal of the IDC is for graduates of the course to be able to deliver a program of instruction. The IDC is five instructional days and consists of 40 hours of instruction. The average number of students per iteration of the program is eight.

### **U.S. Immigration and Customs Enforcement (ICE), Supervisory Leadership Training (SLT)**

CAPT Solomon recognized the U.S. Immigration and Customs Enforcement (ICE), Supervisory Leadership Training (SLT) for its first reaccreditation. The dates of the assessment were April 30 – May 2, 2019 in Dallas, TX, and the Team Leader was Lisa Bak, FBI. The accreditation manager is James Malcolm.

The purpose of the SLT is to provide new ICE supervisors with the fundamental competencies and skills that contribute to successful job performance. The content of the program addresses behaviors that are aligned with OPM's Executive Core Qualifications (ECQs), as appropriate for the program audience, and those skills that are necessary to complete tasks associated with ICE policies, procedures, and legal requirements related to the position of a new supervisor. The SLT is five instructional days and consists of 40 hours of instruction. The average number of students per iteration of the program is 24.

### **Defense Counterintelligence and Security Agency (DCSA), (formerly known as National Background Investigations Bureau (NBIB)), National Training Center**

CAPT Solomon called upon Steven Gerido to recognize the Defense Counterintelligence and Security Agency (DCSA), (formerly known as National Background Investigations Bureau (NBIB)), National Training Center for its first reaccreditation. The dates of the assessment were October 30 – November 1, 2018 in Boyers, PA and the Team Leader was Jaxon Parker, ICE. The accreditation manager is Nathan Maypole.

The DCSA NTC is the federal government's largest provider of background investigations and services, supporting more than 100 federal agencies' personnel security programs. The NTC processes over 90% of the federal government's background investigations and conducts over two million investigations annually. In addition to regional offices worldwide, the NTC also has operations in Washington, DC; Fort Meade, MD; Boyers, PA; and Slippery Rock, PA.

CAPT Solomon recognized Board Review Committee C led by Sterling Payne. Board members included: Ronald Ward, William Matthews, Sandra Walker, Dr. Michael Smith, Robert Lachance, and Christopher Altemus Jr.

This committee reviewed one program for initial accreditation, four programs for reaccreditation, and one academy for reaccreditation. They were assisted by FLETA OA Program Manager Jennifer Kasper.

### **United States Army Military Police School (USAMPS), Military Working Dog Handler, Phase I**

CAPT Solomon called upon Ronald Ward to recognize the United States Army Military Police School (USAMPS), Military Working Dog (MWD) Handler, Phase I for its initial accreditation. The dates of the assessment were October 23 - 25, 2018 in Ft. Leonard Wood, MO, and the Team Leader was Jason Daniel, BEP. The accreditation manager is Jim Reilly.

The purpose of the MWD Handler, Phase I is to teach basic military police and military working dog Military Occupational Specialty specific technical and tactical training necessary to be successful in the 31K management field, in the operational environment of the United States Army. The MWD Handler, Phase 1 course is 42 instructional days

and consists of 297 hours of instruction. The average number of students per iteration of the program is 24.

### **United States Army Military Police School (USAMPS), Military Police One Station Unit Training**

CAPT Solomon called upon Sterling Payne to recognize the United States Army Military Police School (USAMPS), Military Police (MP) One Station Unit Training (OSUT) for its second reaccreditation. The dates of the assessment were June 4 - 6, 2019 in Ft. Leonard Wood, MO, and the Team Leader was Pat Ruettiger, VA. The accreditation manager is Jim Reilly.

The purpose of the MP OSUT is to train and educate future Military Police professionals to sustain the core competencies of the Military Police Corps Regiment. Its mission is to provide the operational force with trained, combat-ready Military Police soldiers instilled with the Army values and ethics. The MP OSUT is 115 instructional days and consists of 876 hours of instruction. The number of students per iteration of the program is 200.

### **Naval Criminal Investigative Service (NCIS), Special Agent Basic Training Program**

CAPT Solomon called upon Dr. Michael Smith to recognize the Naval Criminal Investigative Service (NCIS), Special Agent Basic Training Program for its third reaccreditation. The dates of the assessment were February 12 - 14, 2019 in Glynco, GA and the Team Leader was Terry Walsh, CBP. The accreditation manager is Scott Hickson.

The purpose of the SABTP is to train newly hired NCIS Special Agents in the knowledge and skills expected of a NCIS Special Agent within the first two years on the job. The program provides training in military law, firearms, crime scene investigation, interview and interrogation, narcotics/property investigations and operations, elicitation techniques, counterintelligence, combating terrorism, surveillance and detection countermeasures, biometrics, basic tactics, and cyber investigations. The SABTP is 55 instructional days and consists of 441.5 hours of instruction. The average number of students per iteration of the program is 24.

### **Treasury Inspector General for Tax Administration (TIGTA), Special Agent Basic Training Program**

CAPT Solomon called upon Robert Lachance to recognize the Treasury Inspector General for Tax Administration (TIGTA), Special Agent Basic Training Program (SABTP) for its second reaccreditation. The dates of the assessment were August 6 - 9, 2019 in Glynco, GA, and the Team Leader was Tonya Lopez, FLETC. The accreditation manager is Kay Arthur.

The purpose of the SABTP is to prepare Special Agents to support TIGTA's critical and specialized mission to protect the public's confidence in the tax system through audits,

investigations, and inspections and evaluations related to the Federal tax system as administered by the IRS. SABTP is currently 18 instructional days with 136 hours of instruction. There are 24 students per class. The program is offered at least once per year at the TIGTA Training Academy located in Glynco, GA.

### **United States Coast Guard (USCG), Maritime Law Enforcement Academy**

CAPT Solomon called upon Sandra Walker to recognize the United States Coast Guard (USCG), Maritime Law Enforcement Academy for its third reaccreditation. The dates of the assessment were February 12 - 14, 2019 in Charleston, SC, and the Team Leader was Tom Flanagan, FLETC. The accreditation manager is Mike Sicard.

The purpose of the MLEA is to prepare Coast Guard personnel to perform as Maritime Law Enforcement Officers. In addition, the academy enhances the Maritime Law Enforcement skills of students from other federal, state, and local agencies, as well as the international community. The USCG academy deliver high quality training that provides the knowledge and skills necessary for graduates to perform in a safe, legal, and professional manner. The academy also develops, maintain, and make readily available up-to-date training material that supports the standardization and professionalism of the Coast Guard's entire Maritime Law Enforcement Training system.

### **Department of Homeland Security (DHS), Intelligence Analysis Basic Course**

CAPT Solomon called upon Christopher Altemus, Jr. to recognize the Department of Homeland Security (DHS), Intelligence Analysis Basic Course for its first reaccreditation. The dates of the assessment were December 11 - 13, 2018 in Washington, DC, and the Team Leader was Tom Flanagan, FLETC. The accreditation manager is Catherine Siu.

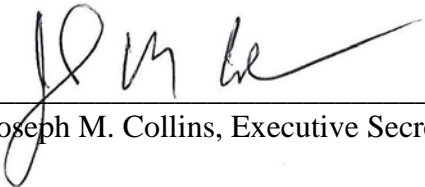
The purpose of the IABC is to provide employees with the knowledge and skills necessary to be a successful entry-level Homeland Security Intelligence Analyst. The course prepares new employees for the constant challenge of providing actionable intelligence to senior executives seeking an advantage in making decisions. Working on short timelines and in high-pressure situations, intelligence analysts use a wide range of knowledge, skills, and abilities to complete assigned missions. Critical thinking, evaluating information, writing, and briefing are a few examples of core skills. The IABC is 20 instructional days and consists of 164 hours of instruction. The average number of students per iteration of the program is 18.

## **IX. Closing Remarks and Adjournment**

Mr. Ward thanked the FLETC for their support and hospitality. He also thanked the Office of Accreditation staff for their hard work and dedication.



Mr. Ward asked for a motion to adjourn the meeting. Mr. Ronald Ward made the motion, and Mr. Michael Robinson seconded the motion. The motion carried unanimously, and the meeting adjourned at 9:40 a.m.

Report prepared by:   
Joseph M. Collins, Executive Secretary December 11, 2019  
Date

Interim Approval:   
James L. Ward, FLETA Chairperson December 11, 2019  
Date

Full Board Approval: **April 21, 2020**