



**Federal Law Enforcement Training Accreditation Board**  
**Board Meeting Report**  
**May 9, 2024**  
**Glynco, GA**

115-501 (CFO/OAC)

**I. Welcoming Remarks and General Announcements**

FLETA Board Chair Sterling Payne called the meeting to order at 9:00 a.m. She welcomed all attendees and expressed her appreciation for the assistance of all the Board members during the meeting. She then asked the audience to rise as members of the CBP Field Operations Academy post the colors and continue standing for the National Anthem.

Ms. Payne noted it is always nice to be able to bring a group of diverse people together to recognize the hard work that the agencies put in to get to this point. She commended the accreditation managers, team leaders, and assessors that look at and put together the accreditation packages presented to the Board. She then asked the Executive Director, Mr. Joseph Collins, to call the roll. Mr. Collins reported a quorum was present (attendance sheet attached).

Ms. Payne recognized the following new Board member:

**Joseph Mastrianna** Assistant Director  
Bureau of Alcohol, Tobacco, Firearms & Explosives

Ms. Payne also welcomed back to the Board:

**Ariana Roddini** Federal Law Enforcement Training Centers

Ms. Payne recognized the following individuals in the audience:

**Benjamin C. Huffman** Director, Federal Law Enforcement Training Centers  
(FLETC)

**Tina Cariola** Assistant Administrator for TSA Training and  
Development

Ms. Payne announced that since the last meeting the following members have departed the Board:

**Charles Daenzer** Federal Law Enforcement Training Centers (FLETC)

**Robert Lachance** Department of the Interior (DOI)

**Tracy Siler** Immigration and Customs Enforcement (ICE)

Ms. Payne announced this is the last meeting for the following members:

**CAPT Randall Brown** United States Coast Guard, Maritime Law Enforcement Academy (USCG MLEA)

**Dr. Mary Parker** University of Arkansas Little Rock

## **II. Approval of Minutes from Previous Board Meeting**

Ms. Payne asked for a motion to approve the report from the November 16, 2023, FLETA Board meeting, which was conducted in-person. Ms. Debra Kirby made the motion and Mr. Pat Ruettiger seconded the motion. The motion carried unanimously.

## **III. Committee Reports**

Ms. Payne announced that in preparation for conducting business at this meeting, the Awareness and Recognition Committee met virtually on April 2, 2024.

### **Awareness and Recognition Committee**

Ms. Payne called on Ms. Colleen Coleman to provide the Awareness and Recognition Committee report.

Ms. Coleman reported that on April 2, 2024, the Awareness and Recognition Committee met remotely, via Microsoft Teams, to review and discuss two nominations for the Team Leader Recognition Award and one nomination for the Agency Leadership Recognition Award. During the Board's Executive Session, on Tuesday, the full Board unanimously voted to approve the committee's recommendations. The announcements will be made at the November meeting, later this year.

Additionally, the committee reviewed a recommendation by the Office of Accreditation to create a new Assessor Recognition Award to recognize those individuals who serve as FLETA assessors for their dedication and service. During the Board's Executive Session, on Tuesday, the full Board unanimously voted to approve this new award. Nominations for the Assessor Recognition Award will be solicited during the December 2024 – March 2025 nomination timeframe and the inaugural award would be presented at the November 2025 meeting.

Ms. Payne asked for a motion to accept the Awareness and Recognition Committee report. Ms. Ariana Roddini made the motion and Mr. Ronald Athman seconded. The motion carried unanimously.

#### **IV. General Reports**

Ms. Payne stated that on Tuesday, the full Board met in Executive Session to discuss the FLETA budget, review operational requirements, and discuss future business. Also on Tuesday, the FLETA Board was provided training by members of the OA staff.

Ms. Payne called on Mr. Collins to provide the Office of Accreditation updates.

##### **Office of Accreditation Update**

Mr. Collins reported that after this meeting, we will have:

- 16 - Accredited Academies, and
- 98 - Accredited Programs

Mr. Collins reported a summary of annual reports received was included in the Board materials and complete copy of each report was available for review in the electronic Board materials.

Mr. Collins also reported that the next meeting will begin Tuesday, November 5 and conclude on Thursday, November 7, 2024. The proposed location is FLETC, Glynco, GA.

##### **FLEAC Update**

Ms. Payne reported that on Wednesday, May 8, 2024, Mr. Collins and her met with the FLEAC in-person during the FLEAC Business Meeting. They discussed several topics, which included:

1. FLETA Board Executive Committee Elections
2. FLETA 2025 Comprehensive Procedures and Standards Review
3. FLETA OA Review
4. Accreditation Manager Workshop scheduled for July 16-18, 2024, hosted by Tennessee Valley Authority (TVA)
5. Legislative update

They also had a question and answer (Q&A) session. Ms. Payne called on FLEAC Vice-Chair, Dr. Cynthia Pixley to provide the FLEAC Report. Full report from the FLEAC Chair is available upon request.

## **V. Regular Business**

Ms. Payne reported the following business:

1. FLETA Budget 2024
  - a. LET – Mid-Year FY24
  - b. XSE – Mid-Year FY24 (available until expended)
  - c. FLETA expenditure projections through 2028
2. Board Meetings
  - a. Next FLETA Board Meeting: November 5-7, 2024
  - b. The location will be at the FLETC, Glynco GA

## **VI. Old Business**

Ms. Payne reported the following old business:

1. During this meeting, the Board received legislative updates.
  - a. The DHS Basic Training Accreditation Improvement Act of 2023 (H.R. 4406) was introduced June 30, 2023, in the 118th Congress. It was sponsored by Representative Luis Correa (CA) and has been referred to the Committee on Homeland Security, and the Committee on the Judiciary. As of April 11, 2024, there has been no further action taken by Congress at this point.
  - b. In addition, the Board again reviewed the latest status of Executive Order on Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety (EO 14074). We are not currently aware of anything additional that will impact FLETA.
  - c. Also, if there are any impacts on law enforcement training issues by any actions of the 118<sup>th</sup> Congress, the Office of Accreditation will advise the Board and the FLETA community. The OA continues to provide Congressional Staff briefings and data calls on a regular basis.
2. The Board was briefed on the status of progress on the FLETA 2025 Comprehensive Procedures and Standards Review. Work by this committee will continue throughout the summer and a final product is expected for the Board review and approval at the November 2024 FLETA Board Meeting.
  - a. The Committee is chaired by the Second Vice-Chair Reed Stephenson and assisted by FLETA OA PM J.J. Hensley.
  - b. Thanks to all the Board members and community members for volunteering to be part of this very important endeavor.
3. The FLETA OA Program Review began on December 4, 2023.

- a. The committee is chaired by the Second Vice-Chair Reed and assisted by FLETA OA PM Jennifer Kasper. Other Committee members will be:
  - i. Board Member Stephanie Denton
  - ii. FLETA Community Member Haether Brown
- b. The review focused on and evaluated if the OA was meeting or exceeding the goals of the FLETA Strategic Plan.
- c. The Committee presented its findings to the Board in Executive Session on Tuesday.

## **VII. New Business**

Ms. Payne reported the following new business:

- 1. A FLETA Office of Accreditation cultural analysis had been conducted by Doctoral Students from Valdosta State University. In Tuesday's Executive Session, the Board learned the results of this study. .
- 2. Election for Chair (term for Chair is due up on 9/30/2024)
  - a. On Tuesday, May 7, 2024, during Executive Session, the Board held an election for the Chair position. (Sterling Payne is the current Chair and her term expires on September 30, 2024).
  - b. The results of the election:
    - i. The next Chair will be: Sterling Payne
    - ii. The Chair will be sworn in on Monday, September 30, 2024.
- 3. Election for First Vice-Chair (is vacant due to retirement of the First-Vice Chair, in January 2024)
  - a. On Tuesday, May 7, 2024, during Executive Session, the Board held an election for the First Vice-Chair position. The current First Vice-Chair position is vacant due to the retirement in January 2024 of Rob Lachance, who held that position.
  - b. The results of the election:
    - i. The First Vice-Chair will be: Stephanie Denton
    - ii. She was immediately sworn in after the election to begin the duties of the First Vice-Chair.

4. Election for Second Vice-Chair (term for Second Vice-Chair is due up on 9/30/2024)
  - a. On Tuesday, May 7, 2024, during Executive Session, the Board held an election for the Second Vice-Chair position. Reed Stephenson is the current Second Vice-Chair and my term expires on September 30, 2024.
  - b. The results of the election:
    - i. The Second Vice-Chair will be: Reed Stephenson
    - ii. The Second Vice-Chair will be sworn in on Monday, September 30, 2024.
5. Discussion about upcoming opening for the Parliamentarian position due to the pending retirement of CAPT Randall Brown.
6. Due to the upcoming September 30, 2024, departure of Public Board Member Dr. Mary Parker, the Board considered nominees for this vacancy.
  - a. On Tuesday, May 7, 2024, during Executive Session, the Board received presentations on two nominees for the upcoming open Public Board Member position.
  - b. The results of the selection:
    - i. The Public Member will be Dr. Lowell Dimoff
    - ii. Mr. Collins will contact the new Board Member who was selected.

### **VIII. FLETA Team Leader and Assessor Recognition**

Ms. Payne was pleased to announce that for this meeting, they were one Team Leader and two Assessor certificates issued. She called upon Ms. Stephanie Denton to announce the awardees:

1. **Daniel Watson**, United States Coast Guard (USCG) – Team Leader
2. **Jason Cobb**, Federal Bureau of Investigation (FBI) – Assessor
3. **Ethan Evans**, Administrative Office of the United States Courts (AOUSC) - Assessor

Ms. Payne also recognized the assessment team members for their work. She called upon Ms. Stephanie Denton to introduce each team member:

**Julie Altman** from FLETC was an assessor for the Department of State, Bureau of Diplomatic Security Foreign Affairs Security Training Center Instructor Development Course and Alcohol, Tobacco, Firearms, and Explosives (ATF) Special Agent Basic Training (SABT).

**Donald Biddle** from DCSA was an assessor for the assessor for the Department of State, Bureau of Diplomatic Security Foreign Affairs Security Training Center Instructor Development Course.

**Linda Braccini** from TSA was an assessor for the U.S. Army Military Police School (USAMPS) Military Working Dog (MWD) Handler, Phase 1.

**Darrin Brown** from TSA was the Team Leader for the Alcohol, Tobacco, Firearms, and Explosives (ATF) Firearms Interstate Nexus Training (FINT), Federal Bureau of Investigation Basic Instructor Course, and an assessor for the Drug Enforcement Administration Basic Forensic Chemist Training Program, Center for Development of Security Excellence Background Investigations Training Division, and Alcohol, Tobacco, Firearms, and Explosives (ATF) Special Agent Basic Training (SABT).

**Heather Brown** from DCSA was an assessor for the U.S. Army Military Police School (USAMPS) Military Working Dog (MWD) Handler, Phase 1, Federal Law Enforcement Training Centers (FLETC) Land Management Police Training Program (LMPT) and Immigration and Customs Enforcement Office of Leadership and Career Development Supervisory Leadership Training.

**Joan Chatmon** from USPIS was the Team Leader for the Drug Enforcement Administration Basic Forensic Chemist Training Program.

**Jason Cobb** from FBI was an assessor for the United States Coast Guard (USCG) Maritime Law Enforcement Academy (MLEA).

**Ethan Evans** from AOUSC was an assessor for the United States Coast Guard (USCG) Maritime Law Enforcement Academy (MLEA), Federal Law Enforcement Training Centers (FLETC) Firearms Instructor Training Program (FITP), and Federal Law Enforcement Training Centers (FLETC) Land Management Police Training Program (LMPT).

**Gerald Hadley** from USN was the Team Leader for the Transportation Security Administration Training Center (TSATC).

**Matthew Lewis** from USAMPS was an assessor for the Immigration and Customs Enforcement Office of Leadership and Career Development Supervisory Leadership Training.

**Lakeesha Matthews Williams** from NASA was the Team Leader for the U.S. Army Military Police School (USAMPS) Military Working Dog (MWD) Handler, Phase 1, and an assessor for the Alcohol, Tobacco, Firearms, and Explosives (ATF) Firearms Interstate Nexus Training (FINT).

**Katherine McLellan** from FLETC was an assessor for the Immigration and Customs Enforcement Office of Leadership and Career Development Instructor Development Course.

**Rhonda Meehan** from DCSA was the Team Leader for the Alcohol, Tobacco, Firearms, and Explosives (ATF) Special Agent Basic Training (SABT), Federal Law Enforcement Training Centers (FLETC) Firearms Instructor Training Program (FITP), Federal Law Enforcement Training Centers (FLETC) Land Management Police Training Program (LMPT), and an assessor for the Transportation Security Administration Training Center (TSATC).

**LaTrina Paschel** from TIGTA was an assessor for the Federal Law Enforcement Training Centers (FLETC) Firearms Instructor Training Program (FITP).

**Dr. Cynthia Pixley** from FBI was the Team Leader for the United States Coast Guard (USCG) Maritime Law Enforcement Academy (MLEA) and an assessor for the Transportation Security Administration Training Center (TSATC).

**Alex Reeb** from TSACTC was an assessor for the Federal Bureau of Investigation Basic Instructor Course.

**Jim Reilly** from USAMPS was an assessor for the Alcohol, Tobacco, Firearms, and Explosives (ATF) Firearms Interstate Nexus Training (FINT).

**Mike Sicard** from USCG was an assessor for the Department of Homeland Security Intelligence Training Academy Entry Level Intelligence Training (ELIT).

**Timothy Standish** from USSS was an assessor for the Center for Development of Security Excellence Background Investigations Training Division.

**Lisa Thompson** from USSS was an assessor for the Federal Bureau of Investigation Basic Instructor Course.

**Dr. Molly Wankel** from TSA was the Team Leader for the Center for Development of Security Excellence Background Investigations Training Division.

**Daniel Watson** from USCG was the Team Leader for the Department of State, Bureau of Diplomatic Security Foreign Affairs Security Training Center Instructor Development Course, Department of Homeland Security Intelligence Training Academy Entry Level Intelligence Training (ELIT), and Immigration and Customs Enforcement Office of Leadership and Career Development Instructor Development Course.



**Elaine Wilson Harrison** from ATF was the Team Leader for the Immigration and Customs Enforcement Office of Leadership and Career Development Supervisory Leadership Training and an assessor for the Drug Enforcement Administration Basic Forensic Chemist Training Program, Department of Homeland Security Intelligence Training Academy Entry Level Intelligence Training (ELIT), and Immigration and Customs Enforcement Office of Leadership and Career Development Instructor Development Course.

## **IX. Awarding of Accreditation**

Ms. Payne called upon First-Vice Chair Stephanie Denton to introduce the presenters and agencies receiving accreditation.

Ms. Denton recognized Board Review Committee A led by Patrick Ruettiger. Board Members included: Myself (Stephanie Denton), Brent Brown, Colleen Coleman, Robert Davel, Matt Hershey, Danielle James, and COL Andrea O'Connor.

This committee reviewed five programs for reaccreditation. They were assisted by FLETA OA Program Manager Cherri Allen.

### **Federal Law Enforcement Training Centers (FLETC) Firearms Instructor Training Program (FITP)**

Ms. Denton called upon Mr. Matt Hershey to recognize the Federal Law Enforcement Training Centers (FLETC) Firearms Instructor Training Program (FITP) for its fourth reaccreditation. The dates of the assessment were February 13 - 15, 2024 by means of a blended assessment (Glynco, GA & Remote), and the Team Leader was Rhonda Meehan, DCSA. The accreditation manager was Dani Mozzetta.

The purpose of the FITP is to provide newly assigned firearms instructors with a familiarization of a variety of firearms, to include care and maintenance and the skills necessary to function as a law enforcement firearms instructor. The program also introduces the new instructors to teaching techniques as well as identifying and resolving shooting problems/errors. The FITP is 10 instructional days and consists of 79.5 hours of instruction. The average number of students per iteration of the program is 16.

### **Federal Law Enforcement Training Centers (FLETC) Land Management Police Training Program (LMPT)**

Ms. Denton recognized the Federal Law Enforcement Training Centers (FLETC) Land Management Police Training Program (LMPT) for its fourth reaccreditation. The dates of the assessment were March 5 - 7, 2024 by means of a blended assessment (Glynco, GA & Remote), and the Team Leader was Rhonda Meehan, DCSA. The accreditation manager was Dani Mozzetta.

The purpose of the LMPT is to provide a program of instruction that fulfills basic land management officer training requirements necessary for responsible and competent job performance. Rather than being agency-specific, the program addresses common knowledge, skills, and abilities that are expected of all land management officers. The revised LMPT currently being piloted is 84 instructional days and consists of 699 hours of instruction. The average number of students per iteration of the program is 24.

### **Immigration and Customs Enforcement Office of Leadership and Career Development Instructor Development Course**

Ms. Denton called upon Ms. Danielle James to recognize the Immigration and Customs Enforcement Office of Leadership and Career Development Instructor Development Course for its third reaccreditation. The dates of the assessment were March 19 - 21, 2024 by means of a remote assessment, and the Team Leader was Dan Watson, USCG. The accreditation manager was Leon Carmichael.

The purpose of the IDC is to enable graduates to deliver modules effectively and professionally in the ICE Academy Training program, ensuring strict adherence to safety, legality, and professionalism. Graduates also gain the capability to collaborate with instructional specialists in creating, developing, and implementing comprehensive ICE instruction programs. The IDC is five instructional days and consists of 40 hours of instruction. The average number of students per iteration of the program is 16.

### **Immigration and Customs Enforcement Office of Leadership and Career Development Supervisory Leadership Training**

Ms. Denton called upon Mr. Brent Brown to recognize the Immigration and Customs Enforcement Office of Leadership and Career Development Supervisory Leadership Training for its second reaccreditation. The dates of the assessment were March 12 - 14, 2024 by means of a remote assessment, and the Team Leader was Elaine Wilson Harrison, ATF. The accreditation manager was Leon Carmichael.

The SLT program is designed to empower first-line supervisors by providing them with the essential skills and knowledge required for successful leadership. The program's primary objective is to cultivate a thorough understanding of effective communication, conflict resolution, team management, and decision-making. Participants acquire valuable insights into strategies to create a positive and productive work environment. The SLT is five instructional days and consists of 40 hours of instruction. The average number of students per iteration of the program is 30.

### **Department of Homeland Security Intelligence Training Academy Entry Level Intelligence Training (ELIT)**

Ms. Denton called upon Ms. Colleen Coleman to recognize the Department of Homeland Security Intelligence Training Academy Entry Level Intelligence Training (ELIT) for its second reaccreditation. The dates of the assessment were December 5 - 7, 2023 by means

of a blended assessment (Springfield, VA & Remote), and the Team Leader was Dan Watson, USCG. The accreditation manager was Dillon Stone.

The ELIT program provides employees the knowledge and skills necessary to be a successful Homeland Security Intelligence Analyst. Students are trained to common standards to include Intelligence Community Directive (ICD) 610 Competency Directories for the Intelligence Community Workforce and the Bureau of Justice Administration's (BJA) Analyst Professional Development Road Map (2019). During the course, students learn all-source analysis skills and complete graded events for writing, briefing, and analysis. Students learn how to comply with professional standards including analytic tradecraft, sourcing disseminated analytic products, and writing for maximum utility.

Ms. Denton recognized Board Review Committee B led by Mr. Bennie Henderson. Board members included: Ronald Athmann, CAPT Randall Brown, Keith Calloway, Kelly Lewis, Dr. Mary Parker, Ariana Roddini, and Reed Stephenson.

This committee reviewed four programs for initial accreditation and one program for reaccreditation. They were assisted by FLETA OA Program Manager Lisa Bak.

#### **Department of State, Bureau of Diplomatic Security Foreign Affairs Security Training Center Instructor Development Course**

Ms. Denton called upon Mr. Ronald Athmann to recognize the Department of State, Bureau of Diplomatic Security Foreign Affairs Security Training Center Instructor Development Course for its initial accreditation. The dates of the assessment were October 24 - 26, 2023 by means of a blended assessment (Blackstone, VA & Remote), and the Team Leader was Dan Watson, USCG. The accreditation manager was Dr. Mark Hauke.

The purpose of the IDC is to provide FASTC instructors with basic instructional training in a classroom setting. The IDC is five instructional days and consists of 40 hours of instruction. The average number of students per iteration of the program is six.

#### **Drug Enforcement Administration Basic Forensic Chemist Training Program**

Ms. Denton called upon Mr. Keith Calloway to recognize the Drug Enforcement Administration Basic Forensic Chemist Training Program for its initial accreditation. The dates of the assessment were October 31 - November 2, 2023, by means of a blended assessment (Quantico, VA & Remote), and the Team Leader was Joan Chatmon, USPIS. The accreditation manager was Natasha Harris.

The purpose of the BFCTP is to provide newly hired scientists the technical and practical training necessary to successfully perform the job tasks of a DEA forensic chemist. The training is lecture and laboratory-based training. Duties of the Forensic Chemists include obtaining seized drug evidence and perform the analysis to identify unknown powders,

liquids, tablets, and plant materials and converting the evidence into forensic information using physical, chemical, and instrumental techniques. The program is 18-weeks in length. The average number of students per iteration of the program is eight.

### **Federal Bureau of Investigation Basic Instructor Course**

Ms. Denton called upon Ms. Kelly Lewis to recognize the Federal Bureau of Investigation Basic Instructor Course for its initial accreditation. The dates of the assessment were March 5 - 7, 2024 by means of an in-person assessment, and the Team Leader was Darrin Brown, TSA. The accreditation manager was Alice Doak (AM during assessment)/Jada Smith (current AM).

The purpose of the BIC is to provide participants with the skills to deliver effective instruction using an approved FBI lesson plan. Participants will learn the fundamentals of adult learning, importance of course materials, lesson plan delivery, facilitation, effective classroom management, evaluating students and observing peer instructors. The BIC is five instructional days and consists of 40 hours of instruction. The average number of students per iteration of the program is 24.

### **Alcohol, Tobacco, Firearms, and Explosives (ATF) Firearms Interstate Nexus Training (FINT)**

Ms. Denton called upon CAPT Randall Brown to recognize the Alcohol, Tobacco, Firearms, and Explosives (ATF) Firearms Interstate Nexus Training (FINT) for its initial accreditation. The dates of the assessment were November 28 - 30, 2023 by means of an in-person assessment, and the Team Leader was Darrin Brown, TSA. The accreditation manager was Wade Brashier.

The purpose of the FINT is to develop a cadre of Special Agents and Firearms Enforcement Officers who can provide accurate and timely Interstate Nexus determinations of firearms and ammunition. Participants develop a thorough understanding of firearms laws, interstate commerce, firearms identification, marking requirements per 27 CFR § 478.92, report writing, and courtroom testimony. The FINT program is five instructional days and consists of 40 hours of instruction. The average number of students per iteration of the program is 30.

### **Alcohol, Tobacco, Firearms, and Explosives (ATF) Special Agent Basic Training (SABT)**

Ms. Denton called upon Mr. Reed Stephenson to recognize the Alcohol, Tobacco, Firearms, and Explosives (ATF) Special Agent Basic Training (SABT) for its first reaccreditation. The dates of the assessment were January 30 - February 1, 2024 by means of an in-person assessment, and the Team Leader was Rhonda Meehan, DCSA. The accreditation manager was Wade Brashier.

The purpose of the SABB is to provide ATF special agent trainees with training and instruction to develop in them the knowledge, skills, and abilities they will need to enforce ATF's mission – reducing violent crime. The program teaches trainees how to investigate criminal violations of the Gun Control Act and National Firearms Act, and crimes specific to ATF's jurisdiction including firearms trafficking, and federal arson and explosives violations. The SABB is 69 instructional days and consists of 586 hours of instruction. The average number of students per iteration of the program is 24.

Ms. Denton recognized Board Review Committee C led by Mr. Michael Barbuti. Board members included: Delany DeLeon-Colon, Debra Kirby, Charles Lombard, Jr., Jacqueline Maguire, Joseph Mastrianna, and Milton Wilson.

This committee reviewed three academies for reaccreditation and one program for reaccreditation. They were assisted by FLETA OA Program Manager J.J. Hensley.

### **U.S. Army Military Police School (USAMPS) Military Working Dog (MWD) Handler, Phase 1**

Ms. Denton called upon Ms. Debra Kirby to recognize the U.S. Army Military Police School (USAMPS) Military Working Dog (MWD) Handler, Phase 1 for its first reaccreditation. The dates of the assessment were February 6 - 8, 2024 by means of a blended assessment (Ft. Leonard Wood, MO & Remote), and the Team Leader was Lakesha Mathews Williams, NASA. The accreditation manager was Jim Reilly.

The purpose of the MWD Handler, Phase 1 is to provide the first phase of training of a two-phased Advanced Individual Training (AIT) curriculum to transform volunteer civilians into disciplined, motivated, and physically fit apprentice-level Military Working Dog Handlers who have inculcated the seven Army values and are capable of immediately contributing to the operational Army upon obtaining their Military Occupational Specialty (MOS). It teaches basic military police and military working dog MOS-specific technical and tactical training necessary to be successful in the 31K MOS. The Soldier must complete both phases to obtain the 31K MOS. The program is 42 instructional days and consists of 291 hours of instruction. The average number of students per iteration of the program is 22.

### **Transportation Security Administration Training Center (TSATC)**

Ms. Denton called upon Mr. Charles Lombard, Jr. on behalf of Delany De Leon-Colon to recognize the Transportation Security Administration Training Center (TSATC) for its fourth reaccreditation. The dates of the assessment were December 12 - 14, 2023 by means of an in-person assessment, and the Team Leader was Jerry Hadley, USN. The accreditation manager was Darrin Brown.

The TSATC vision is to promote and maintain standards of excellence for training in the Transportation Security Administration and to ensure those trained have the highest level of proficiency in the core competencies required for their respective positions. The

TSATC mission is to provide effective learning environments and opportunities utilizing current and relevant curricula and training methodologies, to enable and challenge Federal Air Marshals, and other designated transportation security professionals, to perform their duties and responsibilities in a highly effective manner.

### **United States Coast Guard (USCG) Maritime Law Enforcement Academy (MLEA)**

Ms. Denton called upon Mr. Charles Lombard, Jr. to recognize the United States Coast Guard (USCG) Maritime Law Enforcement Academy (MLEA) for its fourth reaccreditation. The dates of the assessment were January 30 - February 1, 2024, by means of an in-person assessment, and the Team Leader was Dr. Cyndi Pixley, FBI. The accreditation manager was Mike Sicard.

The MLEA was established in November 2004, to prepare Coast Guard personnel to perform as Maritime Law Enforcement Officers. In addition, the MLEA enhances the Maritime Law Enforcement skills of students from other federal, state, and local agencies, as well as the international community. The MLEA accomplishes this through the delivery of high-quality training that provides the knowledge and skills necessary for graduates to perform in a safe, legal, and professional manner. They also develop, maintain, and make readily available up-to-date training materials that supports the standardization and professionalism of the Coast Guard's entire Maritime Law Enforcement Training system.

### **Center for Development of Security Excellence Background Investigations Training Division**

Ms. Denton called upon Mr. Milton Wilson to recognize the Center for Development of Security Excellence Background Investigations Training Division for its second reaccreditation. The dates of the assessment were January 23 - 25, 2024 by means of a remote assessment, and the Team Leader was Dr. Molly Wankel, TSA. The accreditation manager was Rhonda Meehan.

BI Training's vision is to: Deliver world-class investigations training. Our mission is to: Develop Investigations Professionals Today... for Tomorrow. BI Training's goal is to: Ensure the Federal Government has a suitable workforce that protects National Security and is worthy of Public Trust through training and development of Investigations Professionals. The BI Training Division initially received Academy Accreditation in May of 2014 and was awarded their first reaccreditation in November of 2019. BI Training provides instructor-led training courses in-person and virtually. BI Training uses two training programs (per the FLETA definition) to demonstrate compliance with the FLETA Procedures and Standards. The first program is The Federal Background Investigator Training Program, better known as FBITP, which is an eight-week program designed for Federal Government employees who conduct background investigations for applicants seeking positions impacting national security. The program focuses on preparing for, conducting, and reporting investigations. The second program is the Investigations Case Analyst Program, or ICAP, which is the foundational course that every new Investigations Case Analyst will complete. This program focuses on topics

pertinent to Case Analysts, such as Introduction to Case Processing, Issue Characterization, National Agency Checks, Credit Reports and Enhanced Subject Interviews (ESIs).

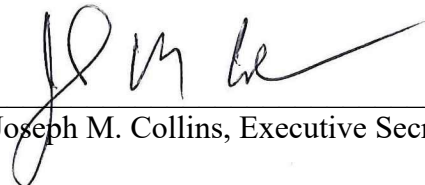
## **X. Closing Remarks and Adjournment**

Ms. Payne thanked everyone for their support, including Board members, and distinguished guests. Special thanks to Mr. Collins and the OA staff for the “amazing work, professionalism, and dedication for making the FLETA Board meeting a total success!” Ms. Payne also thanked the CBP Honor Guard for posting the Colors, and Paige Ruettiger for photography. Last, but not least, Ms. Payne thanked FLETC for their hospitality and support.

At the end of the meeting, FLETA OA Program Manager Christiana Halsey was honored with an award for Exemplary Service and Leadership. This recognition comes as a testament to Christiana’s outstanding dedication and contributions to FLETA.

Ms. Payne asked for a motion to adjourn the meeting. Mr. Pat Ruettiger made the motion, and Mr. Reed Stephenson seconded the motion. The motion carried unanimously, and the meeting adjourned at 10:08 a.m.

Report prepared by:

  
\_\_\_\_\_  
Joseph M. Collins, Executive Secretary

May 16, 2024  
Date

Interim Approval:

  
\_\_\_\_\_  
Sterling Payne, FLETA Chairperson

May 20, 2024  
Date

Full Board Approval: **November 7, 2024**