



Federal Law Enforcement Training Accreditation Board
Board Meeting Report
November 7, 2024
Glynco, GA

115-501 (CFO/OAC)

I. Welcoming Remarks and General Announcements

FLETA Board Chair Sterling Payne called the meeting to order at 9:00 a.m. She welcomed all attendees and expressed her appreciation for the assistance of all the Board members during the meeting. She then asked the audience to rise as members of the CBP Field Operations Academy post the colors and continue standing for the National Anthem.

Ms. Payne noted it is always nice to be able to bring a group of diverse people together to recognize the hard work the agencies put in to get to this point. She commended the accreditation managers, team leaders, and assessors that look at and put together the accreditation packages presented to the Board. She then asked the Executive Director, Mr. Joseph Collins, to call the roll. Mr. Collins reported a quorum was present (attendance sheet attached).

Ms. Payne recognized the following new Board members:

CAPT James Corbett	Commander United States Coast Guard
Wade Creighton	Senior Special Agent Department of the Interior
Dr. Lowell Dimoff	Assistant Professor John Jay College of Criminal Justice

Ms. Payne also welcomed back to the Board:

Gary Smith	Deputy Assistant IG for Investigations Treasury Inspector General for Tax Administration
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Ms. Payne announced that since the last meeting the following members have departed the Board:

Ronald Athmann	DHS Intelligence Training Academy
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CAPT Randall Brown	United States Coast Guard, Maritime Law Enforcement Academy
Edward Curry	Treasury Inspector General for Tax Administration
Rachel Hart	Inspector General Criminal Investigator Academy
Jacqueline Maguire	Federal Bureau of Investigation
Dr. Mary Parker	University of Arkansas Little Rock

In addition, this was the final Board meeting for:

Joseph Mastrianna	Bureau of Alcohol, Tobacco, Firearms & Explosives
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II. Approval of Minutes from Previous Board Meeting

Ms. Payne asked for a motion to approve the report from the May 9, 2024, FLETA Board meeting, which was conducted in-person. Ms. Stephanie Denton made the motion and Ms. Debra Kirby seconded the motion. The motion carried unanimously.

III. Committee Reports

Ms. Payne announced that in preparation for conducting business at this meeting, two Board committees met to conduct business, the Awareness and Recognition Committee met virtually on October 8, 2024, and the Bylaws Committee met virtually on October 17, 2024.

Awareness and Recognition Committee

Ms. Payne called on Ms. Colleen Coleman to provide the Awareness and Recognition Committee report.

Ms. Coleman reported that on October 8, 2024, the Awareness and Recognition Committee met virtually, via Microsoft Teams, to review and discuss the proposed design for the new Assessor Recognition Award. During the Board's Executive Session on Tuesday, the full Board unanimously voted to approve the overall design of this new award. Nominations for the Assessor Recognition Award will be solicited during the December 2024 – March 2025 timeframe and the inaugural award will be presented at the November 2025 meeting alongside the Agency Leadership Recognition and Team Leader Recognition Awards.

Additionally, the committee discussed the recommendation to develop a communications plan, which resulted from the FLETA Office of Accreditation's Strategic Review conducted between December 2023 – March 2024. The committee reviewed the original

strategy developed in 2013 and discussed new suggestions for measurable activities such as having an increased presence on social media to continue highlighting FLETA's activities.

Ms. Payne asked for a motion to accept the Awareness and Recognition Committee report. Mr. Brent Brown made the motion and Ms. Ariana Roddini seconded. The motion carried unanimously.

Bylaws Committee

Ms. Payne called on Mr. Bennie Henderson to provide the Bylaws Committee report.

Mr. Henderson reported that on October 17, 2024, the Bylaws Committee met remotely, via Microsoft Teams, to conduct the annual bylaws review. The committee had no business to discuss.

Ms. Payne asked for a motion to accept the Bylaws Committee report. Mr. Patrick Ruettiger made the motion and Mr. Robert Davel seconded. The motion carried unanimously.

IV. General Reports

Ms. Payne stated that on Tuesday, the full Board met in Executive Session to discuss the FLETA budget, review operational requirements, and discuss future business. Also on Tuesday, the FLETA Board was provided training by members of the OA staff.

Ms. Payne called on Mr. Collins to provide the Office of Accreditation updates.

Office of Accreditation Update

Mr. Collins reported that after this meeting, there will be:

- 17 - Accredited Academies, and
- 96 - Accredited Programs

Mr. Collins reported a summary of annual reports received was included in the Board materials and complete copy of each report was available for review in the electronic Board materials.

Mr. Collins also reported the next meeting will begin Tuesday, May 13 and conclude on Thursday, May 15, 2025. The proposed location is FLETC, Glynco, GA.

FLEAC Update

Ms. Payne reported that on Wednesday, November 6, 2024, Mr. Collins and her met with the FLEAC in-person during the FLEAC Business Meeting. They discussed several topics, which included:

1. FLETA 2025 Comprehensive Procedures and Standards Review
2. New award for Assessor of the Year
3. Legislative update

They also had a question and answer (Q&A) session. Ms. Payne called on FLEAC Vice-Chair, Dr. Cynthia Pixley to provide the FLEAC Report. Full report from the FLEAC Chair is available upon request.

V. Regular Business

Ms. Payne reported the following business:

1. FLETA Budget 2024
 - a. LET – End-of-Year FY24
 - b. XSE – End-of-Year FY24 (available until expended)
 - c. FLETA expenditure projections through 2029
2. Board Meetings
 - a. Next FLETA Board Meeting: May 13-15, 2025
 - b. The location will be at the FLETC, Glynco, GA

VI. Old Business

Ms. Payne reported the following old business:

1. During this meeting, the Board received legislative updates.
 - a. The DHS Basic Training Accreditation Improvement Act of 2023 (H.R. 4406) was introduced June 30, 2023, in the 118th Congress. It was sponsored by Representative Luis Correa (CA) and has been referred to the Committee on Homeland Security, and the Committee on the Judiciary. As of September 25, 2024: Committee Mark-up: reported favorably out of Committee.
 - b. If there are any impacts on law enforcement training issues by any actions of the 118th Congress, the Office of Accreditation will advise the Board and the FLETA community. The OA continues to provide Congressional Staff briefings and data calls on a regular basis.
2. The Board was briefed on the final progress on the FLETA 2025 Comprehensive Procedures and Standards Review.

- a. The Committee is chaired by the Second Vice-Chair Reed Stephenson and assisted by FLETA OA PM J.J. Hensley.
- b. On Tuesday, November 5, 2024, the Board voted to approve the FLETA Procedures and Standards Manual 2025 Edition.
 - i. The OA will publish and implement the new standards and procedures in early 025
 - ii. The OA will provide training for the transition to the 2025 Standards. OA Program Managers will work directly with each Training Organization to implement the transition to the new standards.
- c. Ms. Payne thanked all the Board members and Community members for volunteering to be part of this very important endeavor.

VII. New Business

Ms. Payne reported the following new business:

1. The Board reviewed the composition of the Board and 12 Board terms that are due to expire September 30, 2025. In accordance with the bylaws, the Executive Secretary will coordinate with the current members to obtain a letter for continued participation on the Board.
2. The Board received a presentation by the OA regarding FLETA assessors. The Board received a comprehensive breakdown of Training Organizations and their assessment activities.

VIII. FLETA Team Leader Recognition Award, and Team Leader and Assessor Recognition

Ms. Payne was pleased to announce the 2024 Team Leader Recognition Award was awarded to **Stephen Golden**, Bureau of Alcohol, Tobacco, Firearms & Explosives (ATF).

Also, the following Team Leaders and Assessors were recognized:

1. **Elaine Wilson Harrison**, Bureau of Alcohol, Tobacco, Firearms & Explosives (ATF) – Team Leader
2. **James Reilly**, United States Army Military Police School (USAMPS) – Team Leader
3. **Leon Carmichael**, Immigration and Customs Enforcement (ICE) – Assessor
4. **Dr. Mark Haucke**, U.S. Department of State (DoS) – Assessor
5. **Douglas Marshall**, National Nuclear Security Administration (NNSA) – Assessor
6. **Lisa Thompson**, U.S. Secret Service (USSS) - Assessor

Ms. Payne also recognized the assessment team members for their work. She called upon Ms. Stephanie Denton to introduce each team member:

Julie Altman from FLETC was the Team Leader for the Department of State, Bureau of Diplomatic Security Foreign Affairs Security Training Center Basic Special Agent Course and an assessor for the United States Park Police (USPP) Agency Specific Basic (ASB).

Scherryl Arocho from TSA was an assessor for the United States Park Police (USPP) Agency Specific Basic (ASB).

Donald Biddle from DCSA was an assessor for the assessor for the U.S. Naval Criminal Investigative Service (NCIS) Special Agent Basic Training Program (SABT) and the Transportation Security Administration (TSA) Training Center Atlantic City (TCAC) Firearms Instructor Training Program (FITP).

Linda Braccini from TSA was an assessor for the Federal Bureau of Investigation - Laboratory Division Forensic Response Section Evidence Response Team Unit Basic Crime Scene Administration and Management Course.

Burton Bradshaw from FBI was an assessor for the Drug Enforcement Administration Instructor Development Course.

Heather Brown from DCSA was an assessor for the U.S. Army Military Police School (USAMPS) Military Police One Station Unit Training (MP OSUT) and the Treasury Inspector General for Tax Administration Special Agent Basic Training.

Leon Carmichael from ICE was the Team Leader for the Drug Enforcement Administration Basic Agent Training Program and an assessor for the Transportation Security Administration (TSA) Training Center Las Vegas (TCLV) Advanced Resolution Conversation (ARC) and the Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF) Human Resources and Professional Development (HRPD) Industry Operations Investigator Basic Training (IOIBT).

Alice Doak from FBI was an assessor for the Transportation Security Administration (TSA) Training Center San Antonio (TCSA) Canine Training Center (CTC).

Ethan Evans from AOUSC was the Team Leader for the Transportation Security Administration (TSA) Training Center San Antonio (TCSA) Canine Training Center (CTC) and an assessor for the Federal Bureau of Investigation - Laboratory Division Forensic Response Section Evidence Response Team Basic Crime Scene Administration and Management Course.

Lexi Fittipaldi from TSA was an assessor for the Treasury Inspector General for Tax Administration Special Agent Basic Training.

Adam Harper from FLETC was the Team Leader for the Federal Bureau of Investigation - Laboratory Division Forensic Response Section Evidence Response Team

Basic Crime Scene Administration and Management Course and the Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF) Human Resources and Professional Development (HRPD) Industry Operations Investigator Basic Training (IOIBT).

Dr. Mark Haucke from DS FASTC was an assessor for the Drug Enforcement Administration Basic Agent Training Program.

Tonya Lopez from FLETC was an assessor for the Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF) Human Resources and Professional Development (HRPD) Industry Operations Investigator Basic Training (IOIBT).

Douglas Marshall from NNSA was an assessor for the Department of State, Bureau of Diplomatic Security Foreign Affairs Security Training Center Basic Special Agent Course.

Rhonda Meehan from DCSA was the Team Leader for the Treasury Inspector General for Tax Administration Special Agent Basic Training and the Transportation Security Administration (TSA) Training Center Atlantic City (TCAC) Firearms Instructor Training Program (FITP).

Dr. Cynthia Pixley from FBI was the Team Leader for the U.S. Army Military Police School (USAMPS) Military Police One Station Unit Training (MP OSUT) and the Transportation Security Administration (TSA) Training Center Las Vegas (TCLV) Advanced Resolution Conversation (ARC).

Mike Sicard from USCG was an assessor for the U.S. Army Military Police School (USAMPS) Military Police One Station Unit Training (MP OSUT).

Jada Smith from FBI was an assessor for the Transportation Security Administration (TSA) Training Center Atlantic City (TCAC) Firearms Instructor Training Program (FITP).

Dillon Stone from DHS ITA was an assessor for the Drug Enforcement Administration Instructor Development Course.

Lisa Thompson from USSS was an assessor for the Drug Enforcement Administration Office of Training and the Transportation Security Administration (TSA) Training Center San Antonio (TCSA) Canine Training Center (CTC).

Dr. Molly Wankel from TSA was the Team Leader for Drug Enforcement Administration Office of Training and an assessor for the U.S. Naval Criminal Investigative Service (NCIS) Special Agent Basic Training Program (SABT).

Daniel Watson from USCG was an assessor for the Department of State, Bureau of Diplomatic Security Foreign Affairs Security Training Center Basic Special Agent Course and the Transportation Security Administration (TSA) Training Center Las Vegas (TCLV) Advanced Resolution Conversation (ARC).

Ben Werner from FMCSA was an assessor for the Drug Enforcement Administration Basic Agent Training Program.

Elaine Wilson Harrison from ATF was the Team Leader for the Drug Enforcement Administration Instructor Development Course, the U.S. Naval Criminal Investigative Service (NCIS) Special Agent Basic Training Program (SABT) and the United States Park Police (USPP) Agency Specific Basic (ASB).

IX. Awarding of Accreditation

Ms. Payne called upon First-Vice Chair Stephanie Denton to introduce the presenters and agencies receiving accreditation.

Ms. Denton recognized Board Review Committee A led by Reed Stephenson. Board Members included: Brent Brown, Wade Creighton, Dr. Lowell Dimoff, Bennie Henderson, Debra Kirby, Charles Lombard, Jr., Ariana Roddini, and Keith Calloway.

This committee reviewed one academy for reaccreditation and six programs for reaccreditation. They were assisted by FLETA OA Program Manager Lisa Bak.

Drug Enforcement Administration Office of Training

Ms. Denton called upon Mr. Brent Brown to recognize the Drug Enforcement Administration Office of Training for its third reaccreditation. The dates of the assessment were June 25 - 27, 2024, by means of a blended assessment (Quantico, VA & Remote), and the Team Leader was Molly Wankel, PhD, TSA. The accreditation manager was Natasha Harris.

The purpose of the Office of Training is to train students to perform duties as an Intelligence Research Specialist. The primary functions of an Intelligence Research Specialist are to collect, collate, evaluate, analyze, and disseminate all available information on a particular operation, investigation, organization, drug-related issues, program, or project in support of DEA's mission. The training is classroom lecture based. The program is a 10-week training program. The average number of students per iteration of the program is 30.

Drug Enforcement Administration Instructor Development Course

Ms. Denton called upon Mr. Keith Calloway to recognize the Drug Enforcement Administration Instructor Development Course for its second reaccreditation. The dates of the assessment were July 30 - August 1, 2024, by means of a remote assessment, and the Team Leader was Elaine Wilson Harrison, ATF. The accreditation manager was Natasha Harris.

The purpose of the IDC is to provide newly assigned instructors with the tools to develop and deliver training. It covers the basic skills and techniques necessary to effectively develop and provide the instruction and training required as an instructor. The course agenda includes topics on adult learning, speech anxiety, instructional learning systems design, lesson plan development, platform skills, PowerPoint development, and learning styles. Instruction is lecture-based on-site classroom training. The IDC is 6 instructional days. The average number of students per iteration of the program is 20.

Drug Enforcement Administration Basic Agent Training Program

Ms. Denton called upon Mr. Bennie Henderson to recognize the Drug Enforcement Administration Basic Agent Training Program for its second reaccreditation. The dates of the assessment were August 27 - 29, 2024, by means of a blended assessment (Quantico, VA & Remote), and the Team Leader was Leon Carmichael, ICE. The accreditation manager was Natasha Harris.

The BATP is designed to prepare a Basic Agent Trainee to be an entry level Special Agent upon graduation. To graduate from the DEA Training Academy, a Basic Agent Trainee must receive a passing score in nine performance-based disciplines, demonstrate that he/she possesses the necessary eight critical job-related traits and characteristics to be a Special Agent, and always conduct himself/herself in a safe manner throughout the training program. The performance-based disciplines are physical fitness, standards of conduct, academic/legal, report writing, practical exercises, defensive tactics, tactical/raids training, and firearms training. The Program consists of 16 weeks of instruction. The average number of students per iteration of the program is 50.

U.S. Naval Criminal Investigative Service (NCIS) Special Agent Basic Training Program (SABT)

Ms. Denton called upon Mr. Charles Lombard, Jr. to recognize the U.S. Naval Criminal Investigative Service (NCIS) Special Agent Basic Training Program (SABT) for its fourth reaccreditation. The dates of the assessment were August 5 - 7, 2024, by means of a remote assessment, and the Team Leader was Elaine Wilson Harrison, ATF. The accreditation manager was Scott Hickson.

The purpose of the SABTP is to train newly hired NCIS Special Agents to perform proactive and reactive investigations and operations in support of the Navy and Marine Corps across the globe, aboard ship, and in cyber space carrying out their responsibilities under the authority of the Secretary of the Navy. The SABT is 54 instructional days and consists of 416 hours of instruction. The average number of students per iteration of the program is 24.

**U.S. Army Military Police School (USAMPS)
Military Police One Station Unit Training (MP OSUT)**

Ms. Denton called upon Ms. Ariana Roddini to recognize the U.S. Army Military Police School (USAMPS) Military Police One Station Unit Training (MP OSUT) for its third reaccreditation. The dates of the assessment were April 23 - 25, 2024, by means of a blended assessment (Ft. Leonard Wood, MO & Remote), and the Team Leader was Cynthia Pixley, PhD, FBI. The accreditation manager was James (Jim) Reilly.

The purpose of the MP OSUT is to provide training and to transform volunteer civilians into disciplined, motivated, and physically fit apprentice-level Military Police Soldiers who have inculcated the seven Army values and are capable of immediately contributing to the operational Army upon graduation. Teaching environments include classroom, firearms ranges, and driving scenarios. The MP OSUT is 115 instructional days and consists of 876 hours of instruction. The average number of students per iteration of the program is 150.

**Treasury Inspector General for Tax Administration
Special Agent Basic Training**

Ms. Denton called upon Ms. Debra Kirby to recognize the Treasury Inspector General for Tax Administration Special Agent Basic Training for its third reaccreditation. The dates of the assessment were August 6 - 8, 2024, by means of a remote assessment, and the Team Leader was Rhonda Meehan, DCSA. The accreditation manager was LaTrina Paschel.

The purpose of the SABT is to prepare special agents to support TIGTA's critical and specialized mission to protect the public's confidence in the tax system through audits, investigations, and inspections and evaluations related to the Federal tax system as administered by the IRS. It is the second and final formal training course for entry-level special agents and is taken after completing the Criminal Investigator Training Program (CITP), which is taught at the Federal Law Enforcement Training Centers (FLETC) in Glynco, Georgia. SABT is currently a blended program with 16 instructional days consisting of eight days of online training and eight days of in-person hands on training at the FLETC-Glynco Training Center. The program is offered at least once per year by the TIGTA Training Academy.

**Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF)
Human Resources and Professional Development (HRPD)
Industry Operations Investigator Basic Training (IOIBT)**

Ms. Denton called upon Mr. Reed Stephenson to recognize the Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF) Human Resources and Professional Development (HRPD) Industry Operations Investigator Basic Training (IOIBT) for its first reaccreditation. The dates of the assessment were August 20 - 22, 2024, by means of

an in-person assessment, and the Team Leader was Adam Harper, FLETC. The accreditation manager was Stephen Golden.

The purpose of the IOIBT is to conduct on-boarding and basic training for ATF Industry Operations Investigators (IOIs). ATF IOIs are the regulatory enforcement arm of ATF. IOIs regulate the commercial manufacture, import, distribution, and receipt of firearms and explosives in the United States. This includes ensuring the suitability of persons entering, as well as persons currently operating in the firearms and explosives industries. IOIs also provide support for ATF Special Agent criminal enforcement operations through intelligence and evidentiary gathering during industry compliance inspections and criminal search warrants. IOIBT is 50 instructional days in length and consists of 400 training hours of instruction. The average number of students per iteration of the program is 24.

Ms. Denton recognized Board Review Committee B led by Robert Davel. Board members included: Stephanie Denton, Michael Barbuti, Colleen Coleman, CAPT James Corbett, Matt Hershey, COL Andrea O'Connor, Patrick Ruettiger, Gary Smith, Kelly Lewis, and Joseph Mastrianna.

This committee reviewed one academy for initial accreditation, four programs for initial accreditation and one program for reaccreditation. They were assisted by FLETA OA Program Manager Cherri Allen.

**Transportation Security Administration (TSA)
Training Center San Antonio (TCSA)
Canine Training Center (CTC)**

Ms. Denton called upon Mr. Michael Barbuti to recognize the Transportation Security Administration (TSA) Training Center San Antonio (TCSA) Canine Training Center (CTC) for its initial accreditation. The dates of the assessment were August 13 - 15, 2024, by means of a blended assessment (San Antonio, TX & Remote), and the Team Leader was Ethan Evans, FPPA. The accreditation manager was Linda Braccini.

The purpose of the TSA TCSA CTC is to provide basic and advanced canine training to TSA personnel as well as other federal, state, and local law enforcement agencies with authorities on or surrounding our nation's seaports. The CTC is located on the Joint Base San Antonio (JBSA) – Lackland, San Antonio, TX and provides basic and advanced canine, canine handler, and canine training instructor training at the JBSA-Lackland location. Additionally, staff at the CTC provide advanced training of canine teams at airports throughout the country.

**Transportation Security Administration (TSA)
Training Center Atlantic City (TCAC)
Firearms Instructor Training Program (FITP)**

Ms. Denton called upon Mr. Patrick Ruettinger to recognize the Transportation Security Administration (TSA) Training Center Atlantic City (TCAC) Firearms Instructor Training Program (FITP) for its initial accreditation. The dates of the assessment were August 20 - 22, 2024, by means of a blended assessment (Atlantic City, NJ & Remote), and the Team Leader was Rhonda Meehan, DCSA. The accreditation manager was Darrin Brown.

The purpose of the FITP is to train Federal Air Marshals to effectively teach the Law Enforcement/Federal Air Marshal Service (LE/FAMS) firearms curriculum to students and provide effective coaching during practical exercises on the firing ranges at the TSA Training Center Atlantic City or a FAMS field office. The program is delivered almost exclusively on firing ranges. The program is 10 instructional days and consists of 80 hours of instruction. The average number of students per iteration of the program is 12.

**Transportation Security Administration (TSA)
Training Center Las Vegas (TCLV)
Advanced Resolution Conversation (ARC)**

Ms. Denton recognize the Transportation Security Administration (TSA) Training Center Las Vegas (TCLV) Advanced Resolution Conversation (ARC) for its first reaccreditation. The dates of the assessment were June 25 - 27, 2024, by means of an in-person assessment, and the Team Leader was Cynthia Pixley, PhD, FBI. The accreditation manager was Dwight Collins.

The purpose of the ARC course is to provide participants with a standardized communications model for conducting informal interviews when employing TSA policies and procedures currently used in the workplace. ARC strategies encompass many competencies and techniques directed at obtaining objective information and mitigating attempts of social engineering. This training focuses on the ARC five-step interview model specifically developed for the TSA workforce as an enhanced skillset to aid and assist in making a final determination when administering alarm resolution procedures. By integrating critical components of verbal and non-verbal communication techniques, critical thinking, and key conversational strategies; the ARC five-step interview model further supports the overarching objective of enhancing the security posture during alarm resolution procedures and mitigating potential threats within the aviation security domain. ARC is conducted in the classroom environment for day one and two followed by practical exercises day three and a practical exam on day four. The ARC is 4 instructional days and consists of 32 hours of instruction. The average number of students per iteration of the program is 24.

**Federal Bureau of Investigation - Laboratory Division
Forensic Response Section
Evidence Response Team Unit Basic Crime Scene
Administration and Management Course**

Ms. Denton called upon COL Andrea O'Connor to recognize the Federal Bureau of Investigation - Laboratory Division Forensic Response Section Evidence Response Team Unit Basic Crime Scene Administration and Management Course for its initial accreditation. The dates of the assessment were April 16 - 18, 2024, by means of a blended assessment (Fredericksburg, VA & Remote), and the Team Leader was Adam Harper, FLETC. The accreditation manager was Kari Shorr.

The purpose of the Evidence Response Team Unit Basic Crime Scene Administration and Management Course is to provide new FBI Evidence Response Program members a standardized foundation of knowledge and skills for evidence recognition, collection, and preservation in support of FBI priority investigations. Standardized training directly supports forensic Evidence Response Team capabilities and is the lifeline to the standardization of evidence collection within the FBI. The Evidence Response Team Unit Basic Crime Scene Administration and Management Course is 16 instructional days and consists of 80 hours of instruction. The average number of students per iteration of the program is 24.

**Department of State, Bureau of Diplomatic Security
Foreign Affairs Security Training Center
Basic Special Agent Course**

Ms. Denton called upon Ms. Colleen Coleman to recognize the Department of State, Bureau of Diplomatic Security Foreign Affairs Security Training Center Basic Special Agent Course (BSAC) for its initial accreditation. The dates of the assessment were May 21 - 23, 2024, by means of a blended assessment (Blackstone, VA & Remote), and the Team Leader was Julie Altman, FLETC. The accreditation manager was Mark Haucke, PhD.

The purpose of the BSAC program is to provide an orientation and training to newly appointed Diplomatic Security Special Agent candidates and prepares them for domestic duty with the Department of State. It represents the baseline training for special agents and is designed to produce a Special Agent who can perform at the basic level upon graduation from the Academy. The BSAC is 63 instructional days and consists of 500 hours of instruction. The average number of students per iteration of the program is 24.

**United States Park Police (USPP)
Agency Specific Basic (ASB)**

Ms. Denton called upon Ms. Colleen Coleman to recognize the United States Park Police (USPP) Agency Specific Basic (ASB) for its initial accreditation. The dates of the assessment were August 27 - 29, 2024, by means of an in-person assessment, and the

Team Leader was Elaine Wilson Harrison, ATF. The accreditation manager was Eric Waldt.

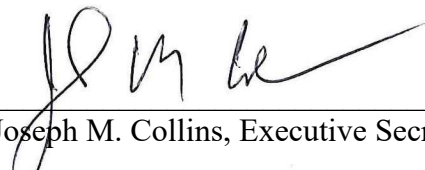
The ASB is designed to provide USPP specific training and knowledge on Force authority, jurisdiction, statutes, regulations, policy, and procedures. Also, the ASB program provides additional law enforcement training not covered in the FLETC basic program. The ASB is a bridge program to prepare UPTP graduates for field training. The USPP ASB is 26 instructional days and consists of 206 hours of instruction and 12.5 hours of administrative functions. The average number of students per iteration of the program is 24.

X. Closing Remarks and Adjournment

Ms. Payne thanked everyone for their support. Special thanks to Mr. Collins and the OA staff for the “amazing work, professionalism, and dedication for making the FLETA Board meeting a total success!” Ms. Payne also thanked the CBP Honor Guard for posting the Colors, and Paige Ruettiger for photography. Last, but not least, Ms. Payne thanked FLETC for their hospitality and support.

Ms. Payne asked for a motion to adjourn the meeting. Ms. Debra Kirby made the motion, and Mr. Bennie Henderson seconded the motion. The motion carried unanimously, and the meeting adjourned at 9:58 a.m.

Report prepared by:



Joseph M. Collins, Executive Secretary

November 15, 2024
Date

Interim Approval:



Sterling Payne, FLETA Chairperson

November 15, 2024
Date

Full Board Approval: **May 15, 2025**