



**Federal Law Enforcement Training Accreditation Board
Board Meeting
July 16, 2009
Clearwater, Florida**

I. Call to Order

Chairperson CDR Mark Wilbert called the FLETA Board meeting to order.

II. In attendance:

The following Voting Board members were present:

Patrick Corcoran, Charles N. DeVita, Marc Farmer, Mike Folmer, Jeffrey Fuller, Michael Hannel, Michael Novak, A.T. Smith, Mark Spurrier, Terry Stuart, Nancy Stout, Leonard "Buck" Tanis, Ronald Ward, Don Webb, Mark Wilbert, and Edmond T. Winslow

Voting members present: 16. Needed for quorum 11, a quorum was present.

- The following non-voting members and alternates were present:
Tim Danahey, Diane Schwarz, and David Walts

FLETA Office of Accreditation staff present:

Gary Mitchell, Steve Argiriou, Joe Augeri, Robert Bruton, and Don Smith

III. Welcoming Remarks and General Comments.

CDR Wilbert welcomed all the new Board members and noted this was the last meeting Mr. Ed Winslow would be attending as a Board member.

Mr. Mitchell noted this was Mr. Steve Argiriou's last meeting as a member of the Office of Accreditation; he has accepted a position with the FLETC Training Innovation and Management Directorate. Also, Ms. Dana O'Quinn accepted a position with the FLETC Director's Office and she too will be missed.

Mr. Mitchell thanked the Office of Accreditation staff for all the hard work they completed to put this meeting together and for the work they complete on a daily basis.

IV. Board Review Committee Update

CDR Wilbert announced the Board Review Committee (BRC) met on Wednesday, July 15, 2009, and conducted a review of the following agencies:

Initial Accreditation:

U.S. Coast Guard (USCG): Basic Boarding Officer Course (BBOC)
Federal Air Marshal Service (FAMS): Federal Air Marshal Training Program 1
(FAMTP 1)

Reaccreditation:

Federal Law Enforcement Training Center (FLETC): Law Enforcement Instructor
Training Program (LEITP)

Provisional Status Review

U.S. Postal Inspection Service (USPIS): Postal Police Officer Basic Training (PPOBT)

Following the reviews, the FLETA Board went into Executive Session. During the review, a quorum of 16 voting members was present. Voting members removed themselves from Board deliberations when a program from their agency was up for review.

V. Accreditation Awards

USCG – Basic Boarding Officer Course (BBOC) – First Vice Chairman Don Webb called upon Board Member Nancy Stout, to report the results of the Board review of the BBOC. Ms. Stout reported the Board unanimously granted accreditation to this course. Representatives from the U.S. Coast Guard accepted the award of accreditation.

FAMS – Federal Air Marshal Training Program 1 (FAMTP 1) – CDR Wilbert called upon Board Member A.T. Smith to report the results of the Board review of the FAMTP 1. Mr. Smith reported the Board unanimously granted accreditation to this course. Representatives from the Federal Air Marshal Service accepted the award of accreditation.

FLETC – Law Enforcement Instructor Training Program (LEITP) – CDR Wilbert called on Board Member Edmond Winslow to report the results of the board review of the LEITP. Mr. Winslow reported the Board unanimously granted reaccreditation to this course. Representatives of the Federal Law Enforcement Training Center accepted the award of reaccreditation.

USPIS – Postal Police Officer Basic Training (PPOBT) – CDR Wilbert reported the results of the Board review of the provisional status of the accreditation of the PPOBT. CDR Wilbert reported the Board unanimously voted to change the provisional status of the PPOBT to full accreditation. Representatives of the U.S. Postal Inspection Service accepted the award of full accreditation.

VI. Approval of Minutes

CDR Wilbert called for the Board to approve the minutes of the last meeting held April 2, 2009. The motion was approved.

VII. Reports of Standing Committees

A. Bylaws Committee - Mark Spurrier

None

B. Standards Steering Committee (SSC) – Don Webb

Board Member Don Webb reported on the progress the workgroups are making on FLETA standards review. It is expected a final report will be completed by end of year, and new version of the Standards Manual for April 2010.

C. Membership Committee – CDR Wilbert

CDR Wilbert reported the Board will be taking a strategic view on membership and seeking outside consultation before making any adjustments (adding/removing positions) to the Board.

Motion In Support of Johns Hopkins Study on Board Membership

Motion by Mark Logan, ATF, 7/14/09 Seconded by Mark Spurrier

“Ask Johns Hopkins to study the FLETA Board, specifically:

That Johns Hopkins reviews the structure and functionality of the FLETA Board and makes recommendations to enhance the Board’s effectiveness and efficiency.”

Motion was approved.

VIII. General Reports

A. FLETA Office of Accreditation – Gary Mitchell

Gary Mitchell gave a report on the FLETA Office of Accreditation accomplishments; a full report of updates is attached.

Annual reports were accepted from:

- USCG, Radiation Detection Level II Operator Course
- NCIS, Special Agent Basic Training Program
- NCIS, Protective Service Operations Training Program
- FLETC, Firearms Instructor Training Program
- FLETC, Uniformed Police Training Program
- IRS, Basic Instructor / Facilitator Training

B. Accreditation Coalition – Al Wheaton

Al Wheaton presented the FLEAC report to the Board.

IX. Old Business

None

X. New Business

None

The next Board Meeting will be November 3-5, 2009, in San Francisco, California at the Federal Reserve Bank.

Prepared by: Steven Argiriou



**Federal Law Enforcement Training Accreditation Board
Attendance Roster - July 14-16, 2009
Clearwater, Florida**

Agency Name	Full Name	Board Role	Voting	07/14	07/15	07/16
Bureau of Alcohol, Tobacco, Firearms and Explosives	Mark Logan	Board Member	YES	X	X	
Bureau of Alcohol, Tobacco, Firearms and Explosives	Paul Leathem	Alternate	YES			
Bureau of Diplomatic Security	Nancy Stout	Board Member	YES	X	X	X
Bureau of Diplomatic Security	Cynthia White	Alternate	YES			
Customs and Border Protection	Jeff Fuller	Board Member	YES	X	X	X
Department of Energy	Russell Showers	Board Member	YES			
Department of Interior	John Kmetz	Board Member	YES			
Drug Enforcement Administration	Don Webb	Board Member	YES	X	X	X
Federal Bureau of Investigation	Brian D. Lamkin	Board Member	YES			
Federal Bureau of Investigation	Mike Folmar	Alternate	YES	X	X	X
Federal Law Enforcement Training Center	Mike Hanneld	Board Member	YES	X	X	X
Federal Reserve Board	Leonard "Buck" J. Tanis	Board Member	YES	X	X	X
Immigration and Customs Enforcement	Charles N. DeVita	Board Member	YES	X	X	X
Immigration and Customs Enforcement	Donato Coyer	Alternate	YES			
Internal Revenue Service	Lane Timm	Board Member	YES			
Internal Revenue Service	Terry Stuart	Alternate	YES	X	X	X
National Oceanic and Atmospheric Administration	Mark Spurrier	Board Member	YES	X	X	X
National Oceanic and Atmospheric Administration	Everett Baxter	Alternate	YES			

Agency Name	Full Name	Board Role	Voting	07/14	07/15	07/16
Naval Criminal Investigative Service	Edmund T. Winslow	Board Member	YES	X	X	X
Office of Personnel Management	Kevin Marshall	Board Member	YES			
Office of Personnel Management	Joseph B. Enders	Alternate	YES			
President's Council on Integrity & Efficiency and the Executive Council on Integrity and Efficiency	Richard Moore	Board Member	YES			
President's Council on Integrity & Efficiency and the Executive Council on Integrity and Efficiency	Angela Hrdlicka	Alternate	YES			
Secret Service	A.T. Smith	Board Member	YES	X	X	X
Secret Service	Keith Hill	Alternate	YES			
Transportation Security Administration-FAMS	Michael Novak	Board Member	YES	X	X	X
U.S. Coast Guard	Mark Wilbert	Board Member	YES	X	X	X
U.S. Coast Guard	David Walts	Alternate	YES	X	X	X
U.S. Courts	John Hughes	Board Member	YES			
U.S. Courts	Ronald Ward	Alternate	YES	X	X	X
U.S. Marshal Service	Marc Farmer	Board Member	YES	X	X	X
U.S. Postal Inspection Service	Patrick Corcoran	Board Member	YES	X	X	X
U.S. Postal Inspection Service	Diane Schwarz	Alternate	YES	X	X	X
American Society of Crime Lab Directors/Laboratories	Ralph Keaton	Consultant	NO			
Federal Law Enforcement Officers Association	Tim Danahey	Consultant	NO	X	X	X
FLETA Office of Accreditation	Gary Mitchell	Consultant	NO	X	X	X
Intl. Assoc. of Directors of LE Standards and Training	Jim Dozier, PhD.	Consultant	NO			
FLETA Office of Accreditation	Steve Argiriou	Staff	NO	X	X	X

Agency Name	Full Name	Board Role	Voting	07/14	07/15	07/16
FLETA Office of Accreditation	Joseph S. Augeri	Staff	NO	X	X	X
FLETA Office of Accreditation	Robert Bruton	Staff	NO	X	X	X
FLETA Office of Accreditation	Don Smith	Staff	NO	X	X	X

	Tuesday July 14	Wednesday July 15	Thursday July 16
Voting Members	17	17	16



Federal Law Enforcement Training Accreditation Board

Executive Director's Report

July 16, 2009

FLETA Applications (Tab 6)

97 applications on file
26 for Academy accreditation
71 for Program accreditation

19 for Reaccreditation

Applications received for:

CBP – Spanish Instructor Training Program

FLETA Training

Assessor Training (ATP 902) – April 14-15, 2009, Glynco, GA – 14 students
ILEETA Training for Instructors – April 19, 2009, Chicago, IL – 10 students
Accreditation Manager Training (AMTP 904) – May 5-6, 2009, Glynco, GA – 12 students
Assessor Training (ATP 903) – June 9-10, 2009, Glynco, GA – 11 students
Access Training (BMT 902) – July 14, 2009, Clearwater, FL – 36 students

FLETA Assessments (Tab 2)

Initial Assessment

Maritime Law Enforcement Academy - Basic Boarding Officer Course
Jeff Sieber, Team Leader
April 27 – 30, 2009, Charleston, South Carolina
FAMS - Federal Air Marshal Training Program 1
Andy Bettencourt, Team Leader
April 27 – 30, 2009, Artesia, New Mexico

Reaccreditation Assessment

FLETC- Law Enforcement Instructor Training Program (LEITP)
C. J. Ross, Team Leader
April 21 – 23, 2009, Glynco, Georgia

Provisional Follow-up Review

U. S. Postal Inspection Service – Postal Police Officer Basic Training
Kim Canitz, Reviewer
June 11, 2009, Potomac, Maryland

Assessors (Tab 6)

Nine (12 under previous cycle) assessors and eight (-5) shadow assessors were used for a cost of \$12,283.81 (-29985.88). Assessors were from nine (-4) different agencies and averaged 1.5 previous assessment assignments.

Accreditation Incentive Fund (Tab 6)

Funds were expended during the second and third quarter of FY 2009 for the following activities:

1. Training 2009 ISD training – February 2009 – 10 students – approx. \$28,884
2. Assessor Training (ATP 901) – March 10-11, 2009 – 3 students – approx. \$3,700
3. FLETA Board Meeting – April 2009 for Accreditation Manager travel – approx. \$35,194
4. ILEETA Training for Instructors – April 2009 – 10 students – approx. \$26,846
5. FLETA Assessments – March/June 2009 – 11 Shadow Assessors – approx. \$16,966

Additional Activities by Month

April 2009

Mrs. Patricia Golden took a position with FLETC.

Attended the International Society for Performance Improvement meeting (Orlando, FL) and met with Judith Hale to discuss an external review of the FLETA process.

May 2009

Mr. Bob Bruton and I met with ICE managers to present FLETA accreditation requirements.

Mrs. Dana O'Quinn took a position with FLETC.

Mr. Don Smith and I met with the Army Military Police Director of Training (Col. Cadwallader) and Veterans Affairs Police Training Center leaders to discuss their plans to complete the FLETA process.

June 2009

Mr. Joe Augeri and I met with the National Park Service college training providers to present the FLETA process.

The FLETA Executive Committee met in Washington DC on June 9, 2009.

Attended the International Association of Directors of Law Enforcement Standards and Training (IADLEST) national meeting

I met with new Board Members John Hughes and Ron Ward on June 18-19, 2009.

Mr. Steve Argiriou took a position with FLETC.