



Federal Law Enforcement Training Accreditation Board
Board Meeting Conference Call
November 27, 2012
FLETA Offices - Glynco, GA

I. Call to Order

Mr. Ron Ward, Interim Board Chairperson, called the meeting to order at 1:32 p.m. Mr. Ward introduced and welcomed six new Board members: Mr. Michael Browning, Director of the NCIS Academy; Mr. Robert “Darrell” Cagle, Director of the Veterans Affairs Law Enforcement Training Center; Mr. William Fallon, Director of the U.S. Marshals Service Academy; Mr. James Gregorius, SAIC of the DEA Training Academy; Commander Tom Walsh, Commanding Officer of the USCG Maritime Law Enforcement Academy; and Dr. Curtis Smith, representing the Public seat on the Board.

II. Roll Call

Mr. Gary Mitchell, Executive Director of the FLETA Office of Accreditation (OA), called the roll. Present in the FLETA conference room were Mr. Terry Stuart, Mr. Brian Peters, Ms. Angela Hrdlicka, and Mr. Mike Hanneld.

Attending the meeting via telephone were Mr. Ron Ward, Mr. Keith Hill, Mr. Bill Fallon, Mr. Pat Corcoran, Dr. Curtis Smith, Mr. Kevin Bauer, Mr. Darrell Cagle, Mr. Charlie DeVita, Mr. Michael Novak, Ms. Theresa Stoop, Mr. Nicholas Trotta, CMDR Tom Walsh, and Mr. James Gregorius.

Absent were Col. Kristine Blackwell, who was in travel status and in the air at the time of the meeting; Mr. Michael Browning, who is in the process of moving from Washington, D.C., to Glynco, GA, and was unable to attend; Dr. Sheldon Greenberg, who was in travel status and in the air at the time of the meeting; and Mr. Michael Hillyard, who is out of the country and unable to dial in to the conference call. Mr. Mike Hanneld moved that all four absentees be granted excused absences for this meeting. Mr. Peters and Mr. Bauer seconded the motion, which carried unanimously.

Mr. Stuart asked if a note should be made for future purposes since these absences may normally not have been excused. Mr. Mitchell said it will be noted that this meeting was a conference call. (The attendance sheet is attached at the end of this document.)

Mr. Ward recognized and thanked two Board members who are retiring, Mr. Michael Hanneld and Mr. Terry Stuart. Mr. Hanneld commented that he is grateful he had the opportunity to serve on the FLETA Board and explained how much he had received from his interactions with the other distinguished board members and the FLETA process. Mr. Stuart said it has been a great opportunity, not only from the training standpoint, but also because of the relationships gathered from this organization.

Mr. Ward noted both members will receive a certificate acknowledging their contributions to the FLETA Board.

III. Announcements

Mr. Ward notified the Board members that, in accordance with the FLETA Bylaws Article V, Section 5, the Executive Committee (EC) appointed Mr. Brian Peters to the EC until elections are completed.

IV. Agenda

Next Board Meeting

Mr. Ward summarized the EC's recommendation for the April 23-25, 2013 Board meeting and asked Mr. Mitchell to give more details.

Mr. Mitchell said the Tremont Plaza Hotel in Baltimore will accommodate the same meeting format as would have occurred at the October/November 2012 meeting that was canceled due to Hurricane Sandy. However, the meeting dates had to be bumped one week later to meet the hotel's schedule. The Tremont has room availability and is offering the same concessions. He reviewed the proposed meeting schedule, noting each Board Review Committee (BRC) on Wednesday, April 24th, will have approximately nine programs or academies to review. Thursday will include some of the 10th anniversary activities that were planned for November's meeting. The OA has submitted the DHS meeting request package for approval.

Ms. Hrdlicka moved to have the next Board meeting in Baltimore, MD, at the Tremont Plaza Hotel from April 23-25, 2013. Mr. Peters seconded the motion, which carried unanimously.

Mr. Ward encouraged all Board members to invite senior executives and other key personnel from their agencies to help regain some of the momentum lost when the November Board meeting was canceled due to Hurricane Sandy.

Mr. Mitchell mentioned that the 10th anniversary packets that would have been handed out at the November Board meeting are in the mail to everyone who was on the invitation mailing list.

Elections of Board Officers

Mr. Ward summarized the situation, saying the EC recommends not waiting until the next Board meeting to hold the election for the FLETA Board Chairperson. Mr. Mitchell reviewed the proposed election plan.

Mr. Stuart made a motion to move forward with the election as described. Mr. Hanneld seconded the motion, which carried unanimously.

Future Board Meetings

Mr. Mitchell reviewed the EC's proposal to start holding two-day Board meetings when possible. He reviewed and explained the proposed schedule for a two-day meeting.

Mr. DeVita stated that he felt this was going in the wrong direction. He felt that by breaking the program and academy reviews into several BRCs at a Board meeting, the importance of the reviews is being diluted.

Mr. Ward acknowledged that Mr. DeVita's comments have merit but explained there are budget ramifications that need to be reviewed and some difficult decisions will have to be made at the next board meeting. Based on these discussions, Mr. Ward recommended tabling this discussion until the next Board meeting.

Mr. Mitchell reviewed the plans for the July 2013 Board meeting. The Atlanta Federal Reserve Bank has offered to host it. The EC had been looking at a two-day Board meeting, so the OA now will go back to the bank and the hotel to see if they have availability to add an extra day to the meeting schedule.

After discussion about a two-day meeting vs a three-day meeting, Mr. Mitchell reviewed the potential expenses of the April 2013 Board meeting. If the July 2013 Board meeting is a three-day meeting, it will cost about \$9,000.00 more than a two-day Board meeting.

Mr. Ward said he does not want to minimize the BRCs and their importance; however, he reiterated there are budget constraints and the Board may have to change the way it does business. Mr. Ward further advised that the cancellation of the last meeting may have offset some of the budget shortfall for this fiscal year but future budget reductions appear to be a reality. He asked Mr. Mitchell to contact the Atlanta Federal Reserve Bank and the Atlanta hotel to try and secure an additional meeting day in July.

Mr. Bauer commented the FLETA process is growing, and the workload is going to increase, not decrease. The strategic problem of funding for FLETA needs to be resolved and is going to have to be solved in the long run.

Mr. Stuart suggested the Board may have to entertain creative solutions, such as conducting all initial accreditation reviews in front of the full Board, but then do the reaccreditation reviews in separate smaller BRCs.

Mr. Ward acknowledged the Board needs to discuss budget and workload at the next Board meeting. Mr. Ward reiterated that the July meeting will be three days as originally scheduled and the previous proposal of two-day meetings has been tabled.

Future Board Meeting Locations

Mr. Ward reviewed four possible locations for the November 2013 Board meeting: Savannah, GA; Charlotte, NC; Jacksonville, FL; and the Raleigh-Durham area. He asked the Board

members to let Mr. Mitchell know of any additional suggested meeting locations. He also asked Mr. Mitchell about holding Board meetings in government facilities vs private hotels.

Mr. Mitchell noted the OA is proceeding to check with hotels. The OA has reviewed government facilities in the D.C. area, but most do not have the space needed and cannot commit to the three continuous days required for FLETA activities. He will finalize cost information for the November 2013 meeting and make it available to the Board at the next Board meeting.

Mr. Mitchell confirmed nominations for the Board Chairperson position are due to him by December 4th.

Mr. Ward again welcomed the new Board members and thanked Mr. Hanneld and Mr. Stuart for their time serving on the FLETA Board.

Mr. Peters moved to adjourn the meeting and Ms. Stoop seconded the motion. It carried unanimously and the meeting was adjourned at 2:08 p.m.

Minutes prepared by:  11/30/12
Gary B. Mitchell, Executive Secretary Date

Interim Approval:  11/30/12
Ron Ward, Interim FLETA Chairperson Date

Full Board Approval: April 25, 2013
Date

Attendance Roster - FLETA Board Meeting - November 27, 2012

Last Name	First Name	Agency	Request Excused Absence	27-Nov
Bauer	Kevin	Department of State		Present
Blackwell	Kristine	U.S. Air Force	Excused Travel	
Browning	Michael	NCIS Training Academy	Excused Moving	
Cagle	Robert	VA Law Enforcement Training Center		Present
Corcoran	Patrick	U.S. Postal Inspection Service		Present
DeVita	Charles N.	Immigration and Customs Enforcement		Present
Fallon	William	U.S. Marshals Service		Present
Greenberg PhD	Sheldon	Associate Dean, Johns Hopkins University	Excused Travel	
Gregorius	James R.	Drug Enforcement Administration		Present
Hanneld	Michael	Federal Law Enforcement Training Center		Present
Hill	Keith	U.S. Secret Service		Present
Hillyard PhD	Michael	Accreditation	Excused Travel	
Hrdlicka	Angela	Council of Inspectors General on Integrity and Efficiency		Present
Novak	Michael	TSA		Present
Peters	Brian	Department of the Interior		Present
Smith, PhD	Curtis	Public		Present
Stoop	Theresa	Alcohol, Tobacco, Firearms and Explosives		Present
Stuart	Terry	Internal Revenue Service		Present
Trotta	Nicholas	Federal Reserve Board		Present
Walsh	Thomas	U.S. Coast Guard		Present
Ward	Ronald	U.S. Courts		Present